



**ALAKTIKA HOUSING COMPLEX**  
**NEW TOWN**  
*Annual Report 2017-18*

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# 1. Introduction- Message from the President

One more year has passed and it is time for the Annual General Meeting to look back at the year that has gone by as well as chart the duties for the next year. Alaktika Housing Complex, New Town, is situated in Action Area IID, New Town near City Centre 2. The Housing Complex has been built by Bengal Peerless Housing Development Company – 2008. The Housing Complex consists of 390 flats, having two Community Halls renamed as Community Hall – A (erstwhile MIG/LIG Community Centre) and Community Hall – B (erstwhile HIG Community Centre). The Association has been registered under the West Bengal Ownership Act, 1972.

The functional purpose of the Association has been to –

- a) Maintain and develop the common areas of the housing complex economically and efficiently.
- b) Provide recreational facilities and engagement platforms to all age groups of residing in Alaktika thereby promoting group activities, harmony and togetherness.

This annual report outlines the activities and outcome of the different initiatives undertaken during the last one year.

I on behalf of the entire Board of Managers thanks all the apartment owners for your help, suggestions and support and active participation will always remain the cornerstone of all endeavors of the successive Board of Managers of our Association. We hope that our collective efforts will lead to a better and brighter future for us and more so far our younger generation.

I thank the support staff and share my best wishes for their families. And, to all residents of Alaktika, I wish you, yours family and friends' peace, health and happiness.

Thanks and Warm Regards,

Krishna Das Debnath  
President

## 2. Copy of the Association Registration Certificate

GOVERNMENT OF WEST BENGAL  
DEPARTMENT OF HOUSING  
LAW (PROMOTERS) CELL  
NEW SECRETARIATE BUILDINGS (3RD FLOOR, C-BLOCK)  
1, KIRAN SANKAR ROY ROAD, KOLKATA-1

No.358-HIV/1D-24/2008.

Dated, Kolkata, the 07.07.2010.

From: The Competent Authority under the West Bengal Apartment Ownership Act, 1972.

To  
Sri Krishna Gopal Nandi,  
Flat No.2B - 802,  
Alaktika Housing complex,  
Rajarhat New Town,  
Kolkata - 700 157.


Subject: Registration of Apartment Owners' Association.

Sir,

With reference to your application in Form No.I under Bye Laws no.3/ (2) I am to state that the Association formed in the general meeting duly held on 02.05.2010 by the Apartment Owners of the premises no. Action area II, Plot No.II B/2. Mouza - Noapara, Rajarhat New Town, 24 - Parganas(North), under the name and style of "**ALAKTIKA HOUSING COMPLEX**", New Town, is hereby registered this day of 7<sup>th</sup> July, 2010 bearing serial **No.19A of 2010.**

In any future communication, the registration number should be quoted for ready reference.

Yours faithfully,

  
**COMPETENT AUTHORITY**

Competent Authority Under  
the W.B. Apartment Ownership Act - 1972  
( West Bengal Act XVI of 1972 )  
Govt. of W.B. Housing Dept.

### 3. Notice for the 8<sup>th</sup> A.G.M.

ALAKTIKA HOUSING COMPLEX, NEW TOWN  
RAJARHAT, ACTION AREA II-D, P.O. HATIARA, KOLKATA - 700157  
TELEPHONE NO. 033-40620274, 66036200, 25266969  
Website: www.alaktika.in ✦ e-mail: alaktikahc@gmail.com  
REG. NO. 19A, OF 2010 DT. 7<sup>TH</sup> JULY 2010

No.: AGM/2017-18

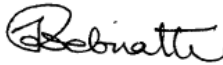
Dated: 18/12/2017

#### NOTICE FOR THE 8<sup>TH</sup> ANNUAL GENERAL MEETING

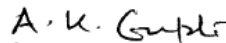
The 8<sup>th</sup> Annual General Meeting of the Association of Alaktika Housing Complex, New Town, is proposed to be convened on **11<sup>th</sup> February, 2018 (Sunday) at 10.00 A.M. at below Community Hall 'A' of Alaktika Housing Complex** vide sub rule (6) of rule (4) of The W.B. Apartment Ownership Bye-Law, 1974 to transact the following business:-

1. To consider & adopt the Annual Report- 2017-18 of the Association and proposals for the year 2018-19
2. To Consider & adopt the Audit Report- 2016-17 of the Association.
3. To consider, approve and adopt Annual Budget for the Year- 2018-19 including Fixation of share of "Common Expenses" as defined under subsection 3(e) of The W.B. Apartment Ownership Act, 1972 and Corpus Fund.
4. To consider and approve the expenditure for the Year- 2017-18
5. Miscellaneous.

All member of the Association are requested to attend & participate in the **Annual General Meeting**. If the quorum for the AGM is not fulfilled, the meeting shall be adjourned, and the adjourned meeting shall be held on **18th February, 2018 at 10.00 A.M. at Community Hall 'A' of Alaktika Housing Complex** vide sub rule (10) of Rule (4) of The W.B. Apartment Ownership Bye-Laws. No quorum will be required in the adjourned meeting.

  
Krishna Das Debnath  
President



  
Ashok Kumar Gupta  
Secretary

#### Distribution:

1. All Members of the Association
2. The Competent Authority, Kiran Shankar Roy Road, New Secretariat Building, Kolkata -700001, for information.

## 4. Secretary's Report

Dear Members,

On the outset of the 8<sup>th</sup> AGM I would like to extend my greetings to all the Alaktikans. I would like to express my heartiest thanks to all the Alaktikans for keeping faith on the Board of Managers and extending their full support to let us serve you better. I would also like to express my gratitude to our current Board of Managers for extending their supporting hands.

Here are some of the details of the work carried out.

### **Beautification of Complex and Activates for Resident Recreation / Well-being**

- ✓ Fan and light installed in Hall below Community Hall A and the same is being utilized for indoor recreational activity.
- ✓ For improvement of garden and to conserve the better greenery, soil was procured.
- ✓ Independence Day and Republic day celebrated.
- ✓ To keep up the sporting spirit and fitness awareness WALK FOR HEALTH, night cricket tournament was organized. Mr. Macneil Chowdhury also helped in organizing Annual Sports on the occasion of Republic day.
- ✓ Outside garden area adjacent to boundary wall barricaded and plantation done.
- ✓ Health checkup camp was organized by Charnock Hospital. Mr. Swapan Biswas took the initiative for the same and it was appreciated by all the residents.

### **Maintenance of Common Facilities**

- ✓ Repainting work done for fire pipeline, electric trench room gate and hose box, which is necessary to avoid any rust.
- ✓ Ground floor lobby and pump-room area repainted.
- ✓ Polishing the ground floor mosaic completed.
- ✓ 1 Ramp constructed in each tower gate (except A Type) to facilitate smooth movement whenever necessary. Doormats were also laid in each tower.
- ✓ Painting of shutter gate of all the transformer rooms done.
- ✓ Painting of elevated curved boundary of Roadside Area done with yellow color.
- ✓ Lift panel, DG panel, Pump Panel and motor painting completed.
- ✓ Both the community halls have been painted.

### **Special General Meeting**

- ✓ SGM was conducted to brief all the flat owners on the following agenda and minutes have been circulated for the same.
  - a) To discuss the ongoing painting work.
  - b) To Consider Fund Management.
  - c) To consider, approve utilization of excess CFL Fittings.
  - d) To consider and approve removal of Board Manager for indecent and deplorable behavior.
  - e) Intercom restoration.
  - f) To discuss the issues being faced due to Tenants.
  - g) Miscellaneous Issues.

### **Considerations and Action taken on pending works from previous year**

- ✓ Extra plumbing materials were procured during the year 16-17 and the same were lying unused and unaccounted. The same extra material was returned and the cost has been recovered towards it which has been adjusted against the corpus budget.
- ✓ The job done by previous fire vendor M/S Combat in tower 1B & 2B was not completed though the payment was done in the month of March 2017. The Vendor took extra 3 months' time and assured to correct the faults, but could not restore the fire system. As such, Board withheld the payment of AMC bill for 3 months and got an estimate from a competent vendor to restore the system as well as to recover the same amount from the earlier vendor from the withheld payment. M/S Combat had given a legal notice to the society and the same has been responded to.
- ✓ AC AMC had lapsed during the month of Sept 2016 due to non-continuation of the AMC. Guarantee clause of AC had also lapsed due to this non-continuation which would have been a huge loss. However, effort has been taken and negotiated with the vendor to continue the guarantee as it is and AMC renewed thereof.
- ✓ Open garage areas illuminated by putting new connection of light arrangements by utilizing the old and unused CFL lamps.
- ✓ Painting work completion certificate has been received and the final payment is released.

### **Maintenance Updates**

- ✓ Fire-fighting contract has been issued to new contractor Electro Fire taking into consideration of better and quality services.
- ✓ For CCTV maintenance contract has been issued to Venus Security Solution.
- ✓ AMC of Lift Maintenance with M/S KONE renewed for 2 years
- ✓ Concrete pits 150 nos. repaired, damaged slabs 40Nos. repaired and lifting of manhole height 50 nos. and light post basement/cable manhole modification 14 nos. was made.
- ✓ Roof top and ground floor doors 10nos has been replaced and 42 numbers of doors have been repaired. And all the rooftop doors have been locked with new locks except tower A. Lift room doors locks/hatch bolt have been repaired and locked with new Locks.
- ✓ 50 Nos. Plastic chair have been procured.
- ✓ Refilling of fire extinguisher is completed.
- ✓ DG servicing completed.
- ✓ Structural support to be installed for MIG DG set exhaust pipe. HIG DG set exhaust pipe repaired and structural support installed.
- ✓ Fire generators battery has been replaced.
- ✓ On phase wise manner analogue camera is being replaced with HD camera, and 2 new cameras have been placed to cover both the gates of B type towers open gates.
- ✓ Sewerage lines cleaned. Storm water drainage line of the campus was also cleaned for the first time.
- ✓ Podium Area repair/upgradation with Tiles by the side of Hall A completed. Repair / upgradation of podium area in the Park under process.

### **Office-related Work**

- ✓ Appointed Auditor (M/S. Ghosh & Mullick) to audit the accounts for financial year 2016-17

- ✓ Air conditioner installed in the office.
- ✓ Hard disk for CCTV purchased
- ✓ With Mr. K. G Nandi's effort, one savings Bank Account for the association has been opened at SBI Rajarhat Branch with a bid to earn more interest than the existing current Account being maintained with IOB.
- ✓ With effect from April 2017 the staff salary was increased by 5 %

**Miscellaneous**

- ✓ Mobile phone 5 nos. with new SIM Card was procured for office, security and support staff to explore and try out an alternative option of Intercom (phone number details in section 14).
- ✓ New Forms has been created for Flat Owner Data Sheet and Community Hall Renting to take care of some of the existing issues (form details in section 9).
- ✓ As per directive issued by the Government, the common area maintenance charge apportionment calculation has been shifted to "built-up" area wise, instead of "valuation".

**Suggestions for Consideration next year**

- ✓ Intercom
- ✓ Maintaining separate account for Development Fund
- ✓ Road Repair

Thanking you all,

Ashok Kumar Gupta  
Secretary

## 5. Budget for the year 2018-19

### Budget Break-up

Service Description	Remarks	HIG	MIG	LIG	2018 -19 (Budgeted)	2017-18 (Projected Actual )	2017-18 (Budgeted)	(Actual - Budgeted) for 2016-17
Lift Maintenance	AMC till 2019, no increase except GST				1,236,048	1,163,965	1,098,812	65,153
AMC - Generator	AMC till 2018, 10% increase including GST				140,899	128,090	134,903	-6,813
AMC - Fire Fighting System	AMC till 2018, no increase				197,321	197,321	178,254	19,067
Fire Fighting Refill	10% increase including GST				77,128	70,116	68,569	1,548
AMC - Facility Management	Breakup as below				4,327,254	3,880,373	4,087,136	-206,763
Maintenance - Civil	Breakup as below				350,499	391,421	300,000	91,421
Electrical/CCTV Maintenance & Generator - Diesel	Same as last year				550,704	500,640	473,059	27,581
Generator - Diesel	5% increase				22,470	21,400	50,023	-28,623
Electricity charges	5% increase on actual meter	609,032	319,200	40,950	969,182	923,031	799,781	123,249
Staff Salary	10% increase				220,000	200,000	210,100	-10,100
Misc. Expenses	Breakup as below				186,965	172,786	146,424	26,362
<b>Total</b>					<b>8,278,470</b>	<b>7,649,143</b>	<b>7,547,060</b>	<b>102,083</b>

## Detailed Break-up

Facility Management							
Description	Budget (2018-19)	2017-18 (Projected Actual)	Budget (2017-18)				
Housekeeping / Plumbing (10% increase including GST + 1 new person + GST)	1,666,091	1,423,719	1,669,195				
Security (5% increase including GST)	2,150,602	1,955,093	1,888,414				
Gardening (no increase)	375,561	375,561	394,527				
Pest Control (10% increase including GST)	99,000	90,000	99,000	<b>Misc. Expenses</b>			
Water Supply	36,000	36,000	36,000	Description	Budget (2018-19)	2017-18 (Projected Actual)	Budget (2017-18)
<b>Total Cost</b>	<b>4,327,254</b>	<b>3,880,373</b>	<b>4,087,136</b>	Conveyance	5,350	5,095	2,499
				Telephone & Internet	18,645	17,757	17,079
<b>Maintenance - Civil</b>				Printing, Stationery, Medical and Misc. Office expenses	69,010	65,724	42,043
Description	Budget (2018-19)	2017-18 (Projected Actual)	Budget (2017-18)	Meeting Expenses	15,787	15,035	16,800
Water Tank Cleaning (5% increase)	19,467	18,540	70,000	Legal and taxes	5,667	5,397	5,486
Sewerage / pump Cleaning (5% increase)	3,150	3,000	10,000	Bank Changes	1,527	1,454	893
Other repairs	277,000	359,517	200,000	Postage	2,395	2,281	2,248
Painting	0	0	0	Audit Fee	18,585	17,700	18,191
Spare Parts and Misc. (5% increase plus additional cost)	50,882	10,364	20,000	Festival Funding	50,000	42,343	41,184
<b>Total Cost</b>	<b>350,499</b>	<b>391,421</b>	<b>300,000</b>	<b>Total Cost</b>	<b>186,965</b>	<b>172,786</b>	<b>146,424</b>

## Maintenance Charges Fixation

Head	Calculation Basis	F	E	D	C	B (with car park)	B (w/o car park)	A	Total
<b>Share per flat Calculation</b>									
No. of flats	Actuals	4	32	81	81	80	64	48	<b>390</b>
Builtup Area	Sqft	2108	2108	1400	1070	860	860	406	
No. of Lifts	Actuals	4	6	6	6	4	0		<b>20</b>
No. of Firefighting apparatus	Actuals	40.3	60.3	60.3	60.3	80.5	6.5		<b>248</b>
<b>Maintenance Fee Calculation</b>									
AMC - Lift	Actuals - Lift Share	6,867	6,867	4,578	4,578	1,717	1,717	0	<b>1,236,048</b>
AMC - Generator	Area Share	708	708	470	360	289	289	136	<b>140,899</b>
AMC - Fire Fighting System	Area Share except LIG	1,040	1,040	691	528	424	424	0	<b>197,321</b>
Fire Fighting Apparatus Refill	Actuals - Firefighting Apparatus Share	348	348	232	232	174	174	42	<b>77,128</b>
Facility Management	Area Share	21,756	21,756	14,449	11,043	8,876	8,876	4,190	<b>4,327,254</b>
Maintenance - Civil	Area Share	1,762	1,762	1,170	894	719	719	339	<b>350,499</b>
Electrical Maint., CCTV Maintenance & Consumables	Area Share	2,769	2,769	1,839	1,405	1,130	1,130	533	<b>550,704</b>
Generator - Diesel	Area Share	113	113	75	57	46	46	22	<b>22,470</b>
Electricity charges	Actuals as per HIG/MIG/LIG meter - Area share within HIG/MIG	4,652	4,652	3,090	2,361	2,217	2,217	853	<b>969,182</b>
Staff Salary	Area Share	1,106	1,106	735	561	451	451	213	<b>220,000</b>
Misc-Expenses	Area Share	940	940	624	477	383	383	181	<b>186,965</b>
<b>Total</b>		<b>42,062</b>	<b>42,062</b>	<b>27,953</b>	<b>22,497</b>	<b>16,426</b>	<b>16,426</b>	<b>6,510</b>	<b>8,278,470</b>
Less - 2016-17 Maintenance Fund Surplus	As per payment share	-2,165	-2,165	-1,439	-1,158	-845	-845	-335	<b>-426,089</b>
		<b>39,897</b>	<b>39,897</b>	<b>26,514</b>	<b>21,339</b>	<b>15,580</b>	<b>15,580</b>	<b>6,175</b>	<b>7,852,381</b>
Total Annual Maintenance	Rounded up to Rs.10	<b>39,900</b>	<b>39,900</b>	<b>26,510</b>	<b>21,340</b>	<b>15,580</b>	<b>15,580</b>	<b>6,180</b>	<b>7,852,410</b>
Increase from 17-18 Quarterly Installment	Value (Rs.)	<b>-1,730</b>	<b>2,330</b>	<b>110</b>	<b>-350</b>	<b>1,990</b>	<b>3,200</b>	<b>1,250</b>	<b>471,090</b>
	Rounded up to Rs.10	<b>9,980</b>	<b>9,980</b>	<b>6,630</b>	<b>5,340</b>	<b>3,900</b>	<b>3,900</b>	<b>1,550</b>	<b>7,859,400</b>
	3.5% Discount, rounded up to Rs.10								
Annual One-time Payment		<b>38,530</b>	<b>38,530</b>	<b>25,600</b>	<b>20,620</b>	<b>15,060</b>	<b>15,060</b>	<b>5,990</b>	<b>7,587,060</b>

<b>2017-18 Figures</b>									
<b>Total Annual Maintenance</b>		<b>41,630</b>	<b>37,570</b>	<b>26,400</b>	<b>21,690</b>	<b>13,590</b>	<b>12,380</b>	<b>4,930</b>	<b>7,381,320</b>
<b>Quarterly Installment</b>	<b>Rounded to '10</b>	<b>10,410</b>	<b>9,400</b>	<b>6,600</b>	<b>5,430</b>	<b>3,400</b>	<b>3,100</b>	<b>1,240</b>	<b>7,387,160</b>
<b>Annual One-time Payment</b>	<b>3.5% Discount, rounded to '10</b>	<b>40,190</b>	<b>36,290</b>	<b>25,480</b>	<b>20,960</b>	<b>13,130</b>	<b>11,970</b>	<b>4,790</b>	<b>7,130,080</b>
<b>Maintenance Surplus as per 2016-17 Audit</b>	<b>1,295,717</b>								
<b>Interest Surplus</b>	<b>618,807</b>								
<b>Development Fund</b>	<b>250,821</b>								
<b>Net Surplus (+47 - 48 - 49)</b>	<b>426,089</b>								
<b>Yearwise Breakup</b>	<b>Year</b>	<b>F</b>	<b>E</b>	<b>D</b>	<b>C</b>	<b>B(G)</b>	<b>B(WOG)</b>	<b>A</b>	
	<b>2012-13</b>	30360	30360	20160	16176	11664	11664	4236	
	<b>2013-14</b>	34129	30870	21925	18143	11094	10122	4050	
	<b>2014-15</b>	39190	35390	25100	20690	12900	11770	4480	
	<b>2015-16</b>	43710	39300	27420	22300	13990	12680	5170	
	<b>2016-17</b>	42090	37950	26650	21840	13720	12490	4950	
	<b>2017-18</b>	41630	37570	26400	21690	13590	12380	4930	
	<b>2018-19</b>	39,900	39,900	26,510	21,340	15,580	15,580	6,180	
<b>Yearwise % Increase</b>	<b>Year</b>	<b>F</b>	<b>E</b>	<b>D</b>	<b>C</b>	<b>B(G)</b>	<b>B(WOG)</b>	<b>A</b>	
	<b>2013-14</b>	12.41	1.68	8.75	12.16	-4.89	-13.22	-4.39	
	<b>2014-15</b>	14.83	14.64	14.48	14.04	16.28	16.28	10.62	
	<b>2015-16</b>	11.53	11.05	9.24	7.78	8.45	7.73	15.40	
	<b>2016-17</b>	-3.71	-3.44	-2.81	-2.06	-1.93	-1.50	-4.26	
	<b>2017-18</b>	-1.09	-1.00	-0.94	-0.69	-0.95	-0.88	-0.40	
	<b>2018-19</b>	-4.16	6.20	0.42	-1.61	14.64	25.85	25.35	

## Corpus Budget Fixation

Flat Type	A	B	C	D	E/F	Total Cost
<b>Total Duration (years)</b>	15	15	15	15	15	
<b>No. of flats</b>	48	144	81	81	36	<b>390</b>
<b>Painting</b>						
Approx. Painting Area (sqft)	30,000	150,000	90,000	100,000	65,000	
Painting Rate (Rs / sqft)	8.3	8.3	8.3	8.3	8.3	
Patchwork Rate (Rs / sqft)	2.00	2.00	2.00	2.00	2.00	
Frequency in 15 years	2	2	2	2	2	
Total cost of Painting and Patchwork	618,000	3,090,000	1,854,000	2,060,000	1,339,000	<b>8,961,000</b>
Installment per flat per year	858	1,431	1,526	1,695	2,480	
<b>Lift</b>						
No. of Lifts	0	4	6	6	4	
Cost / Lift	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	
No. of Lifts to be replaced in 15 years	0	3	3	3	2	
Total Replacement Cost	0	3,000,000	3,000,000	3,000,000	2,000,000	<b>11,000,000</b>
Installment per flat per year	0	1,389	2,469	2,469	3,704	
<b>Generator, Other Infrastructure</b>						
No. of Items	1	1	1			
Cost / Item	550,000	825,000	2,000,000			
No. replaced in 15 years	1	1	1			
Total Replacement Cost	3,375,000					<b>3,375,000</b>
Installment per flat per year	764	382	673	673	673	
<b>Lifting Pump</b>						
No. of Pumps	1	1	1			
Cost / Pump	50,000	150,000	150,000			
Total No. of Pumps replaced in 15 years	2	2	2			
Total Replacement Cost	100,000	300,000	300,000			<b>700,000</b>
Installment per flat per year	139	139	101	101	101	
<b>Fire Equipment and Accessories, Misc.</b>						
No. of Equipment (Pumps, Motors, Fire Hose)	0	1	1			
Cost / equipment	0	25,000	75,000			
Frequency of Replacement in 15 years	0	1	1			
Total Fire Equipment	0	25,000	75,000			<b>100,000</b>
Misc. Painting (Garage, Community Hall, Grill, Boundary wall ....)	46,764	369,853	834,647			<b>1,251,264</b>
Plumbing	119,414	456,269	723,613			<b>1,299,296</b>
Total	166,178	851,122	1,633,260			<b>2,650,560</b>
Installment per flat per year	231	394	550	550	550	
<b>Others</b>						
Replace / Repair Street Lampposts	75,000					
Road Repair	450,000					
Frequency in 15 years	3					
Total Cost	1,425,000					<b>1,425,000</b>
Installment per flat per year	244	244	244	244	244	
<b>Total Amount to be Collected in 15 years</b>	<b>1,609,563</b>	<b>8,592,276</b>	<b>6,759,022</b>	<b>6,965,022</b>	<b>4,185,677</b>	<b>28,111,560</b>

<b>Total Amount to be Collected in 15 years</b>	<b>1,609,563</b>	<b>8,592,276</b>	<b>6,759,022</b>	<b>6,965,022</b>	<b>4,185,677</b>	<b>28,111,560</b>
Collection in 2010-11 (as per current CORPUS payment)	4,705	5,500	9,975	10,075	13,110	<b>3,113,850</b>
Collection in 2011-12 (as per current CORPUS payment)	3,682	4,290	8,868	8,968	12,000	<b>2,671,212</b>
Collection in 2012-13 to 2015-16 (as per current CORPUS payment)	700	1,700	3,400	3,500	4,800	<b>4,040,400</b>
Collection in 2016-17	1,200	2,700	3,800	3,800	5,200	<b>1,249,200</b>
Collection in 2017-18	2,100	4,200	4,800	5,100	7,300	<b>1,770,300</b>
Projected Collection from 2018-19 for next 7 years	2,721	5,168	6,049	6,300	8,494	<b>17,447,541</b>
<b>Annual Installment rounded to '100</b>	<b>2,700</b>	<b>5,200</b>	<b>6,000</b>	<b>6,300</b>	<b>8,500</b>	<b>2,180,700</b>
<b>Increase from 2017-18</b>	<b>600</b>	<b>1,000</b>	<b>1,200</b>	<b>1,200</b>	<b>1,200</b>	<b>3,283,200</b>

#### Assumptions

- 1) All costs are taken as per current cost and Cost escalation and interest rate cancel each other
- 3) 2 patchwork and 2 full painting jobs in 15 years
- 4) 1 lift in each building and 1 generator in each type (HIG/MIG/LIG) to be replaced in 15 years
- 6) 2 lifting pump in each type (HIG/MIG/LIG) to be replaced in 15 years
- 7) Fire Equipment to be replaced in 15 years - replaces submersible pump from previous budgets
- 8) One more lift to replace in 15 years in B type to cater for significantly more lift usage in B type - Rs. 10 lakh
- 9) Additional Rs. 1 lakh for A type under infrastructure
- 10) Additional Rs. 1 lakh per repair for future road repair**
- 11) Increased per sqft rate of building external patchwork from Rs. 1 to Rs. 2 as per current quotations
- 12) Increased per sqft rate of building external painting from Rs. 8 to Rs. 8.3 as per current quotations
- 13) Increased painting / patchwork expense for garage, grill, plumbing, community hall, boundary wall**

<b>Corpus Fund Expenses So Far</b>				
<b>Flat Type</b>	<b>LIG</b>	<b>MIG</b>	<b>HIG</b>	<b>Total</b>
<b>Expenses till 2016-17</b>				
Fire Hose Box	0	0	40,721	<b>40,721</b>
Lifting Pump	50,795	88,542	88,542	<b>227,879</b>
Civil Work	49,084	0	0	<b>49,084</b>
Road Repair	38,478	115,432	158,720	<b>312,630</b>
MIG/HIG Reservoir Upgrade		121,095	88,356	<b>209,451</b>
Building Repair		464,679		<b>464,679</b>
Auto fan/light switch for Lift		21,959	87,834	<b>109,793</b>
Alaktika Direction Baord	583	583	584	<b>1,750</b>
Building Civil Work	25,260			<b>25,260</b>
New Bank Account	2,000	2,000	2,000	<b>6,000</b>
Painting	194,036	1,047,610	2,039,979	<b>3,281,626</b>
Plumbing	126,490	483,307	766,494	<b>1,376,291</b>
<b>Total</b>	<b>486,726</b>	<b>2,345,207</b>	<b>3,273,230</b>	<b>6,105,164</b>
<b>Fund available in 2016-17 (Audited)</b>				
	<b>300,835</b>	<b>1,365,342</b>	<b>6,759,716</b>	<b>8,425,893</b>
<b>Collection till date in 2017-18</b>	<b>114,380</b>	<b>591,063</b>	<b>1,046,163</b>	<b>1,751,606</b>
<b>Spend in 2017-18 (planned)</b>				
Painting	144,499	780,164	1,519,188	<b>2,443,851</b>
Plumbing	-7,076	-27,038	-42,881	<b>-76,995</b>
<b>Total</b>	<b>137,423</b>	<b>753,126</b>	<b>1,476,308</b>	<b>2,366,856</b>
<b>Projected Fund Available (end of 2017-18)</b>	<b>277,792</b>	<b>1,203,279</b>	<b>6,329,571</b>	<b>7,810,643</b>
<b>Planned Expenses in 2018-19</b>				
Fire Equipment Upgrade				
Road Repair				

## Development Fund

<b>DEVELOPMENT FUND 2015-16</b>			
Community Hall Rent -A		94000	
Community Hall Rent -B		103000	197,000
Commercial Renting			38,500
Tenant Fee from Flat Owner			208,000
DG Backup Bill			10,974
<b>Total Income</b>			<b>454,474</b>
Less: Excess Expenses(till 2014-15)			
Collected - 853583/-			46,776
Less: Curtain for Community Hall			10,200
Television (Panasonic)			46,100
TV Electrical Material			1,165
AMC for AC maintenance			10,692
Electrical Wiring for Kitchen			2,650
Wooden TV cover Cabinete			6,707
			<b>124,290</b>
<b>Net Balance for year</b>			<b>330,184</b>
<b>Overall Balance</b>			<b>330,184</b>
<b>DEVELOPMENT FUND 2016-17</b>			
Community Hall Rent -A		50000	
Community Hall Rent -B		159000	209,000
Commercial Renting			46,000
Tenant Fee from Flat Owner			200,000
DG Backup Bill			23,283
<b>Total Income</b>			<b>478,283</b>
Less: Curtain for Alaktika Office			1,100
20 nos PVC Armless Chair			12,300
Play Equipment for Children Park			79,062
Covering area sports & Library Room			135,000
			<b>227,462</b>
<b>Net Balance for year</b>			<b>250,821</b>
<b>Overall Balance</b>			<b>581,005</b>

<b>DEVELOPMENT FUND 2017-18</b>			
<b>as (current status)</b>			
Community Hall Rent -A		58000	
Community Hall Rent -B		103000	161,000
Commercial Renting			17,500
Tenant Fee from Flat Owner			84,000
DG Backup Bill			14,645
<b>Total Income</b>			<b>277,145</b>
Less: Electrical wiring for Sports & Library Room			10,610
Fan & LED tube light fittings for Sports Room			12,700
Wall Clock for Community Hall A & B			1,600
Painting interior of C.Hall-B			77,171
Painting of all roadside barriers (including pending work)			62,305
Rubber Mat			8,800
Office AC			36,940
AMC for AC maintenance			10,800
CCTV Upgradation			39,690
Painting interior of C.Hall-A			111,685
			<b>372,301</b>
<b>Net Balance for year</b>			<b>-95,156</b>
<b>Overall Balance</b>			<b>485,849</b>
<b>DEVELOPMENT FUND (2018-19 budget)</b>			
Community Hall Rent -A (same as current year)		58000	
Community Hall Rent -B (same as current year)		103000	161,000
Commercial Renting (same as current year)			17,500
Tenant Fee from Flat Owner (same as current year)			84,000
DG Backup Bill (same as current year)			14,645
<b>Total Income</b>			<b>277,145</b>
<b>Planned Expenses (2018-19)</b>			
Insurance			161,000
Campus Development and Beautification			200,000
Recreational Infrastructure			100,000
Glow sign and lighting			50,000
			<b>511,000</b>
<b>Net Balance for year</b>			<b>-233,855</b>
<b>Overall Balance</b>			<b>251,994</b>

## 6. Fixation of Maintenance Charges & Corpus Fund (F/Y: 2018-19)

### Maintenance Charge Payment

		F	E	D	C	B (garage)	B	A	
Total Annual Maintenance	Rounded up to Rs.10	39,900	39,900	26,510	21,340	15,580	15,580	6,180	7,852,410
Quarterly Installment	Rounded up to Rs.10	9,980	9,980	6,630	5,340	3,900	3,900	1,550	7,859,400
Annual One-time Payment	Discount, rounded up to Rs.10	38,530	38,530	25,600	20,620	15,060	15,060	5,990	7,587,060

#### Note:-

1. Quarterly Payment Option - to be paid within first 15 days of start of each quarter i.e. **15th April 2018, 15th July 2018, 15th Oct 2018 and 15th January 2019.**
2. Annual Payment Option - to be paid within 15 days of the start of the financial year i.e. **15th April 2018.**
3. Annual payment option – without discount, is allowed up to 30<sup>th</sup> June 2018, without any late fee.

### Corpus Fund Payment

A	B	C	D	E//F
2,700	5,200	6,000	6,300	8,500

#### Note: -

1. To be paid within **30<sup>th</sup> June, 2018**

#### For payment via Net Banking (NEFT)

Pl. indicate name, flat no. and purpose (i.e. Maintenance 2017-18) [this is mandatory]

Name of Account ALAKTIKA HOUSING COMPLEX, NEW TOWN

Name of Bank: **Indian Overseas Bank, Rajarhat Branch**

Account No 223101000000174 for Maintenance Fund and

223102000000096 for Corpus Fund (LIG)

223102000000097 for Corpus Fund (MIG)

223102000000098 for Corpus Fund (HIG)

SWIFT CODE IOBAINBB015, **IFSC: IOBA0002231**

Email confirmation will be sent by the society after getting update from the bank. Receipts need to be physically collected later from the society office.

#### For sending payment via post

Pl. send Crossed Account Payee Demand Drafts/At Par Multicity Cheques / Local Cheques (Kolkata clearing) in favour of **ALAKTIKA HOUSING COMPLEX, NEW TOWN**, payable at Kolkata. Please do not forget to write your name (Flat Owner's) and flat number on the reverse of the bank draft.

Address for posting -

**Secretary, Alaktika Housing Complex**

**New Town, Rajarhat**

**Action Area IID, PO. Hatiara**

**Kolkata - 700157**

Receipt will be issued from the society office only after realization.

## 7. Audit Report and Audited Balance Sheet (F/Y: 2016-17)



**Ghosh & Mallick**  
Chartered Accountants

### INDEPENDENT AUDITOR'S REPORT

TO THE MEMBERS OF

ALAKTIKA HOUSING COMPLEX, NEW TOWN

#### Report on the Financial Statements

We have audited the accompanying financial statements of **ALAKTIKA HOUSING COMPLEX, NEW TOWN** which comprise of the Balance Sheet as at 31 March, 2017, and the Income & Expenditure Account and other explanatory information.

#### Management's Responsibility for the Financial Statements

The management of the Entity is responsible for the preparation of these financial statements that give a true and fair view of the financial position, financial performance of the Entity in accordance with the accounting principles generally accepted in India. This responsibility also includes the maintenance of adequate accounting records in accordance with the provision of the Act for safeguarding of the assets of the Entity and for preventing and detecting the frauds and other irregularities; selection and application of appropriate accounting policies; making judgments and estimates that are reasonable and prudent; and design, implementation and maintenance of adequate internal financial control, that were operating effectively for ensuring the accuracy and completeness of the accounting records, relevant to the preparation and presentation of the financial statements that give a true and fair view and are free from material misstatement, whether due to fraud or error.

#### Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit.

We have taken into account the provisions of applicable Acts, the accounting and auditing standards and matters which are required to be included in the audit report under the provisions of the Act and the Rules made there under.

We conducted our audit in accordance with the Standards on Auditing and other applicable authoritative pronouncements issued by the Institute of Chartered Accountants of India. Those Standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor

H.O : 79/7B, A. J. C. Bose Road, Kolkata - 700 014  
Phone : 2265 8485, 2237 6606, E-mail : gmkmppg@gmail.com



**Ghosh & Mallick, Chartered Accountants  
Alaktika Housing Complex, New Town, 2016-17**

considers internal financial control relevant to the Entity's preparation of the financial statements that give true and fair view, in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on whether the Entity has in place an adequate internal financial controls system over financial reporting and operating effectiveness of such controls. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of the accounting estimates made by Entity's Management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion on the financial statements.

**Opinion**

In our opinion and to the best of our information and according to the explanations given to us, the aforesaid financial statements give the information required to give a true and fair view in conformity with the accounting principles generally accepted in India:

- i) in the case of the Balance Sheet, of the state of affairs of the Entity as at 31 March 2017;
- ii) in the case of the Income & Expenditure Account, of the Surplus for the year ended on that date;

Place: Kolkata  
Date: 14th August 2017



For & on behalf of  
GHOSH & MALLICK  
Chartered Accountants  
FR No. 323841E

A handwritten signature in black ink, appearing to read "Kaushick Mallick".

Kaushick Mallick,  
Partner  
M No. 058241

**ALAKTIKA HOUSING COMPLEX, NEW TOWN**  
Rajarhat Action Area-III, P.O. Hatiara, Kolkata-7000157

**Balance Sheet as at 31st March, 2017**

	FY-16-17	FY-15-16	Assets		FY-16-17	FY-15-16
<b>Liabilities</b>						
<b>CAPITAL ACCOUNT</b>						
<b>Corpus Fund (Sch - D)</b>	8,425,893.00	11,032,361.00			1,432,387.00	1,382,761.00
					5,628,237.00	8,748,820.00
					2,008,722.00	1,372,566.00
					952,725.00	779,207.00
					892,734.00	769,814.00
					276,854.00	11,670,407.00
<b>General Fund (Sch - I)</b>	4,732,563.05	4,055,652.92				
					49,870.00	105,780.00
					58,084.00	101,102.00
					18,300.00	36,600.00
					14,900.00	27,300.00
					25,500.00	39,600.00
					33,200.00	61,700.00
					77,000.00	372,082.00
					16,800.00	25,572.00
					23,652.00	56,777.00
					68,430.00	137,430.00
					103,160.00	141,780.00
					199,630.00	221,690.00
					213,250.00	376,760.00
					356,260.00	962,009.00
					942,182.00	1,500.00
					900.00	
					10,967.00	8,871.00
					12,145,708.00	14,397,650.00

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**A.K. Gupta** Secretary  
**Beenuk** President  
**Shy** Treasurer



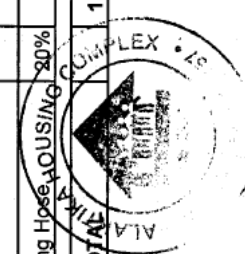


**ALAKTIKA HOUSING COMPLEX, NEW TOWN**  
**Rajarhat Action Area-IID, P.O. Hatiara, Kolkata - 7000157**

**(A) Schedule of Fixed Assets as on 31.03.2017**

Schedule -A

Sl	Assets	Rate	W.D.V on 01.04.2016	Additions/Deletion		Depreciation for the year		W.D.V on 31.03.2017
				More than 180 Days	Less than 180 Days	More than 180 Days	Less than 180 Days	
1	Computer & Printer	60%	783.00			470.00	470.00	313.00
2	Air Conditioner	15%	315,207.00			47,281.00	47,281.00	267,926.00
3	Pump	15%	110,041.00			16,506.00	16,506.00	93,535.00
4	CCTV Surveillance Camera	15%	140,137.00			21,021.00	21,021.00	119,116.00
5	Television	15%	39,185.00			5,878.00	5,878.00	33,307.00
6	Wheel Waste Bin	15%	19,295.00	22,400.00		6,254.00	6,254.00	35,441.00
7	Kids Play Equipment	15%		79,062.00		11,859.00	11,859.00	67,203.00
8	Furniture & Fixture	10%	30,125.00	12,300.00		4,243.00	4,243.00	38,182.00
9	Ceiling Fan & Tube light	10%	31,414.00	4,200.00		3,561.00	3,561.00	32,053.00
10	Porta Cabin	10%	72,815.00			7,282.00	7,282.00	65,533.00
11	Doctor's Chamber	10%	25,393.00			2,539.00	2,539.00	22,854.00
12	Facility Office	10%	23,623.00			2,362.00	2,362.00	21,261.00
13	Fire Hose Box	10%	81,125.00			8,113.00	8,113.00	73,012.00
14	Lamp Shade ,Bottom	10%	70,677.00			7,068.00	7,068.00	63,609.00
15	Glow Sign Board	10%	48,735.00			4,874.00	4,874.00	43,861.00
16	Kitchen	10%	257,106.00			25,711.00	25,711.00	231,395.00
17	Office Filing Cabinate	10%	18,553.00			1,855.00	1,855.00	16,698.00
18	Construction Partition Wall	10%		135,000.00		-	6,750.00	128,250.00
	<b>Total</b>		<b>1,284,214.00</b>	<b>117,962.00</b>	<b>135,000.00</b>	<b>252,962.00</b>	<b>183,627.00</b>	<b>1,353,549.00</b>
19	Fire Coupling Hose HOUSING	20%	98,547.00			19,709.00	19,709.00	78,838.00
	<b>GRAND TOTAL</b>		<b>1,382,761.00</b>	<b>117,962.00</b>	<b>135,000.00</b>	<b>252,962.00</b>	<b>203,336.00</b>	<b>1,432,387.00</b>



ALAKTIKA HOUSING COMPLEX, NEW TOWN  
**A.K. Chakraborty** Secretary  
**Rasmita Das** President  
**Rasmita Das** Treasurer

**ALAKTIKA HOUSING COMPLEX, NEW TOWN**  
**Rajarhat Action Area-IID, PO. Hatijara, Kolkata-700157**

**(B) Corpus Fund Receivable**

	2016-17	2015-16	2014-15	2013-14	2012-13	2011-12	2010-11	Total
Type A	9,600.00	2,800.00	2,100.00	1,400.00	1,400.00	18,410.00	18,820.00	54,530.00
Type B	16,200.00	3,400.00	3,400.00	1,700.00	5,100.00	12,870.00	11,000.00	53,670.00
Type C	11,400.00	3,400.00	3,400.00	-	-	8,868.00	9,975.00	37,043.00
Type D	19,000.00	14,000.00	7,000.00	7,000.00	7,000.00	17,936.00	10,075.00	82,011.00
Type E & F	20,800.00	9,600.00	9,600.00	4,800.00	4,800.00	-	-	49,600.00
	<b>77,000.00</b>	<b>33,200.00</b>	<b>25,500.00</b>	<b>14,900.00</b>	<b>18,300.00</b>	<b>58,084.00</b>	<b>49,870.00</b>	<b>276,854.00</b>

**(C) Maintenance Charges Receivable**

	2016-17	2015-16	2014-15	2013-14	2012-13	2011-12	2010-11	Total
Type A	39,850.00	13,000.00	8,960.00	4,160.00	4,000.00	-	-	69,970.00
Type B	39,960.00	26,680.00	24,720.00	18,480.00	11,700.00	9,288.00	-	130,828.00
Type C	49,900.00	-	-	-	-	-	-	49,900.00
Type D	80,040.00	89,180.00	51,350.00	47,200.00	22,930.00	14,364.00	16,800.00	321,864.00
Type E & F	146,510.00	84,390.00	74,600.00	33,320.00	30,800.00	-	-	369,620.00
	<b>356,260.00</b>	<b>213,250.00</b>	<b>159,630.00</b>	<b>103,160.00</b>	<b>69,430.00</b>	<b>23,652.00</b>	<b>16,800.00</b>	<b>942,182.00</b>

**(D) Corpus Fund (HIG)**

Balance as on 01-04-2016		8,171,896.00
Add: Received During the year		
(i) Corpus for the year of 2016-17	802,800.00	
(ii) Late Fee for Corpus for the year of 2016-17	91,165.00	
(iii) DG New Connection for the year of 2016-17	25,000.00	
(iv) Interest on Corpus (Net of Tax@30.9%)	475,328.00	1,394,293.00
		<b>9,566,189.00</b>
Less: Utilisation for Painting & Repair of Building		2,806,473.00
		<b>6,759,716.00</b>

**Corpus Fund (MIG)**

Balance as on 01-04-2016		2,367,611.00
Add: Received During the year		
(i) Corpus for the year of 2016-17	388,800.00	
(ii) Late Fee for Corpus for the year of 2016-17	21,231.00	
(iii) Interest on Corpus (Net of Tax@30.9%)	118,617.00	528,648.00
		<b>2,896,259.00</b>
Less: Utilisation for Painting & Repair of Building		1,530,917.00
		<b>1,365,342.00</b>



ALAKTIKA HOUSING COMPLEX, NEW TOWN

A. K. Gupta  
Secretary

Rebnath  
President

lsh  
Treasurer



**Corpus Fund (LIG)**

Balance as on 01-04-2016		492,854.00	
Add: Received During the year			
(i) Corpus for the year of 2016-17	57,600.00		
(ii) Late Fee for Corpus for the year of 2016-17	46,045.00		
(iii) Interest on Corpus (Net of Tax@30.9%)	24,862.00	128,507.00	
			621,361.00
Less: Utilisation for Painting & Repair of Building			320,526.00
			300,835.00
Corpus Fund (HIG) as on 31-03-2017	6,759,716.00		
Corpus Fund (MIG) as on 31-03-2017	1,365,342.00		
Corpus Fund (LIG) as on 31-03-2017	300,835.00	8,425,893.00	

**(E) Diesel Generator New Connection**

	As on 31-03-2017 (Rs.)	As on 31-03-2016 (Rs.)
Balance at the Beginning	-	-
Addition during the year	-	-
Less: Transfer to Corpus	-	-
Balance at the End	-	-

**(F) Diesel Generator Upgradation**

	As on 31-03-2017 (Rs.)	As on 31-03-2016 (Rs.)
Balance at the Beginning	-	-
Less: Transfer to Corpus	-	-
Balance at the End	-	-

**(G) Security Deposits**

	As on 31-03-2017 (Rs.)	As on 31-03-2016 (Rs.)
SECURITY DEPOSIT- BAPI BISWAS	43,728.00	-
SECURITY DEPOSIT- DECOR & DECOR	48,250.00	-
SECURITY DEPOSIT- MINTU SENGUPTA	115,833.00	-
Security Deposits-B.B Consortram	44,549.00	44,549.00
Security Deposits-ILFS	10,000.00	10,000.00
Security Deposits-Keemee Security & Fire Services	80,000.00	80,000.00
Security Deposits-Starlite Infotech Ltd	5,173.00	5,173.00
Security Deposits-Star Security & Detective agency	50,000.00	50,000.00
	397,533.00	189,722.00

**(I) Election Fund Receivable**

	As on 31-03-2017 (Rs.)	As on 31-03-2016 (Rs.)
Type A	300.00	300.00
Type B	-	300.00
Type C	-	-
Type D	600.00	600.00
Type E	-	300.00
	900.00	1,500.00



ALAKTIKA HOUSING COMPLEX, NEW TOWN

A.K. Gupta  
SecretaryR. Basu  
PresidentS. Ghosh  
Treasurer

(J) General Fund

	As on 31-03-2017 (Rs.)	As on 31-03-2016 (Rs.)
Balance at the Beginning	4,055,652.92	3,322,632.40
Add: Amount Transfer from Corpus for Income Tax AY15-16	-	18,154.00
Add: Surplus from Income & Expenditure A/c During the year	1,295,717.13	1,333,725.52
	<u>5,351,370.05</u>	<u>4,674,511.92</u>
Less: Transfer to Corpus Fund Interest on Corpus Fund Investment (Net of income tax)	618,807.00	618,859.00
Balance at the End	<u>4,732,563.05</u>	<u>4,055,652.92</u>

(K) Provision

	FY 2016-17	FY 2015-16
Current Income Tax	413,751.00	390,675.00
Less:		
Advance Income Tax Paid	290,000.00	270,000.00
TDS	119,673.00	113,185.00
Provision for Taxation	<u>4,078.00</u>	<u>7,490.00</u>



ALAKTIKA HOUSING COMPLEX, NEW TOWN

A.K. Gupta  
Secretary

*[Signature]*  
President

*[Signature]*  
Treasurer



**ALAKTIKA HOUSING COMPLEX, NEW TOWN**  
**Rajarhat Action Area-IID, PO. Hatiara, Kolkata-7000157**

Schedule	As on 31-03-2017 (Rs.)	As on 31-03-2016 (Rs.)
<b>L CIVIL MAINTENANCE</b>		
CIVIL MAINTENANCE	350,273.00	302,331.00
CIVIL WORK, BUILDING	-	34,548.00
PAINTING EXPENSES	-	552,005.00
SEWERAGE & PUMP CLEANING	16,000.00	4,700.00
SPARE PARTS & MISC.	-	15,600.00
WATER TANK CLEANING EXPENSES	52,110.00	119,031.00
	<u>418,383.00</u>	<u>1,028,215.00</u>
<b>M ELECTRICAL MAINT. &amp; CONSUMABLES</b>		
AMC-ELECTRICAL MAINTENANCE	327,500.00	299,000.00
ELECTRICAL CONSUMABLE GOODS	109,521.00	36,110.00
ELECTRICAL MAINTENANCE CHARGES	22,841.00	30,113.00
PUMP MAINTENANCE		1,285.00
REPAIRING & SPARE OF CCTV	21,680.00	29,463.00
REPAIRING OF AIR CONDITIONER		10,692.00
REPAIRING & SPARE OF SUBMERSIBLE PUMP	900.00	14,000.00
REPAIRING & SPARE OF JOKEY PUMP	32,266.00	-
	<u>514,708.00</u>	<u>420,663.00</u>
<b>N FACILITY MANAGEMENT</b>		
AMC-GARDENING	298,000.00	276,000.00
AMC-HOUSING KEEPING	1,237,018.00	1,227,913.00
AMC-PEST CONTROL	90,000.00	90,000.00
AMC-SECURITY SERVICES	1,716,724.00	1,521,983.00
GARDEN MAINTENANCE	54,455.00	34,644.00
HOUSE CLEANING MATERIALS	55,900.00	41,203.00
HOUSE KEEPING CONSUMABLE	15,647.00	1,985.00
WATER SUPPLY CHARGE	36,000.00	36,000.00
	<u>3,503,744.00</u>	<u>3,229,728.00</u>
<b>O FIRE FIGHTING SYSTEM</b>		
AMC-FIRE SERVICE	138,507.00	240,000.00
FIRE EXTINGUISHER REFILLING	133,060.00	1,210.00
FIRE FIGHTING	101,300.00	27,002.00
	<u>372,867.00</u>	<u>268,212.00</u>
<b>P GENERATOR EXPENSES</b>		
AMC-GENERATOR MAINTENANCE	80,456.00	76,915.00
GENERATOR OPERATING CHARGES	1,000.00	1,000.00
PURCHASE & REPAIRING DG BACKUP	83,606.00	81,499.00
	<u>165,062.00</u>	<u>159,414.00</u>
<b>Q LIFT MAINTENANCE</b>		
AMC-LIFT MAINTENANCE	1,092,812.00	1,035,937.00
LIFT LICENCE RENEWAL	6,000.00	6,000.00
LIFT REPAIRS	12,209.00	3,753.00
	<u>1,111,021.00</u>	<u>1,045,690.00</u>



ALAKTIKA HOUSING COMPLEX, NEW TOWN

A.K. Gupta      *[Signature]*      *[Signature]*  
Secretary      President      Treasurer



**ALAKTIKA HOUSING COMPLEX, NEW TOWN**  
**Rajarhat Action Area-IID, PO. Hatiara, Kolkata-7000157**

Schedule	As on 31-03-2017 (Rs.)		As on 31-03-2016 (Rs.)
<b>R- EXPENSES FROM CORPUS</b>			
ALAKTIKA DIRECTION BOARD	-	-	1,750.00
CIVIL WORK (BUILDING)- MIG	-	-	464,679.00
CIVIL MAINTENANCE - LIG	-	-	25,260.00
PAINTING - HIG	2,039,979.00	-	-
MIG	1,047,610.00	-	-
LIG	194,036.00	3,281,625.00	-
PLUMBING - HIG	766,494.00	-	-
MIG	483,307.00	-	-
LIG	126,490.00	1,376,291.00	-
	<u>4,657,916.00</u>		<u>491,689.00</u>



ALAKTIKA HOUSING COMPLEX, NEW TOWN

A. U. Gupta  
Secretary

*[Signature]*  
President

*[Signature]*  
Treasurer



**ALAKTIKA HOUSING COMPLEX, NEW TOWN**

Rajarhat Action Area-III, PO. Hatiara, Kolkata-700015Z

**(H) Investments**

Type	Bank	Fixed Deposit Numbers	Date Of Investment	As on 31-03-2017		TDS
				Investment	Interest Accrued During The year	
Corpus Fund	Indian Overseas Bank	111400123	31-03-14	5,252,814.00	584212	58422
	Indian Overseas Bank	111500138	02-04-15	375,423.00	36995	3700
				<b>5,628,237.00</b>	<b>621,207.00</b>	<b>62,122.00</b>
Maintenance Fund	Indian Overseas Bank	111400187	03.05.2014	610,397.00	67342	6734
	Indian Overseas Bank	111400188	03.05.2014	610,397.00	67342	6734
	Indian Overseas Bank	111500296	02.07.2015	62,704.00	3446	344
	Indian Overseas Bank	111500297	02.07.2015	100,328.00	5514	551
	Indian Overseas Bank	4000000278	12.03.2017	624,896.00	2154	215
<b>Total</b>				<b>2,008,722.00</b>	<b>145,798.00</b>	<b>14578</b>
				<b>7,636,959.00</b>	<b>767,005.00</b>	<b>76,700.00</b>

Corpus Fund Investments :-	As on 31-03-2017		As on 31-03-2016	
	Principle Amount	Accrued Interest	Principle Amount	Accrued Interest
HIG	4,057,430.00	686825	6,170,018.00	555,192.00
MIG	1,365,763.00	231191	2,197,529.00	189,889.00
LIG	205,044.00	34709	381,273.00	34,126.00
	<b>5,628,237.00</b>	<b>952,725.00</b>	<b>8,748,820.00</b>	<b>779,207.00</b>



ALAKTIKA HOUSING COMPLEX, NEW TOWN

A.K. Gupta *(Signature)*  
Secretary

President

*(Signature)*  
Treasurer

## 8. Minutes of the 7<sup>th</sup>A.G.M and SGM 2017

### Minutes of Seventh AGM 2016-17 of Alaktika Housing Complex

New Town, Kolkata 700161

Minutes of the Sixth Annual General Body Meeting (Seventh AGM) of Alaktika Housing Complex, New Town, Kolkata 700161, was held on February 26, 2017 at Community Hall A from 10.00 am onwards; following the adjournment of the meeting convened on February 19, 2017, due to lack of quorum, vide clause 10 of W.B. Apartment Ownership By-Laws, 1974.

1. Dr. S. C. Das proposed the name of Mrs. Suchita Nandi Chatterjee to preside over the meeting. Mr. Swapan Kr. Pradhan and Mr. Vijay Kr. Singh seconded the proposal, that was accepted by the house.
2. The Secretary's Report was read before the House. The house had elaborate discussions over the various activities taken throughout the year.
3. The house appreciated the LED illumination of Common Area Lightings and they also supported our steps in curbing down the electricity consumption in future.
4. There has been proposal for Fire, Flood & Earthquake insurance from National Insurance Co. Limited for which budgetary committee has allocated a fund of Rs. 1,61,000/-. The details were presented by Mr. K.G. Nandi - the house elaborately discussed the proposal and unanimously accepted the proposal.
5. Mr. Arpan Pal proposed acceptance of the audited report and Mr. K.G. Nandi seconded the proposal, that was accepted by the house
6. Maintenance Budget for 2017-18 was placed before the house. The amount allocated under different heads of expense was explained in details. The House was also informed that this year board has taken decision to refund back Rs. 165735/- as audited surplus amount from the year 2015-16 to residents in ratio of their contribution. They were informed that from this year onward any surplus amount would be refunded back to residents in ratio of their contributions. The house gladly acclaimed the decision and advised to see the budgetary allocated fund is judiciously spent in order to get more value return in future.
7. Budgeted Corpus Fund for 2017-18 was placed before the house. The house was explained in detail the reason for enhancement of contribution with respect to previous years. The house accepted the realistic approach of fixation of corpus fund contribution and approved the budgeting of the corpus for 2017-18. There was query raised by members on whether there will be sufficient fund left in Corpus to meet exigencies after the painting and repair expenditure – it was pointed out that the audited corpus balance as per audited 2015-16 report stood at Rs. 1,10,32,361/- which would have enough buffer left even after painting and repair expenditure.
8. Development Fund Budget for 2017-18 was passed and the list of proposed developmental activities has been approved. The house has entrusted the next Board of Managers of the Association to prioritise the list of activities for initiation & completion; subject to availability of funds.
9. The members present in the AGM had elaborate discussion over ongoing painting and civil related work in our Complex.
10. They were informed that to initiate and perform this job, an expert committee was formed comprising Sri Shyamal Krishna Ray Chaudhuri - 1D – 101, Sri Arpan Pal - 1E – 601, Sri Pinakee Dey - 1B – 206, Sri Ashok Kr. Shaw - 2F – 902. The total 05 nos. of quotations received from M/s Asian Paints, M/s Berger Paints (Sales Division – IV), M/s Berger Paints (Panihati, Kolkata – 700 114), M/s Snowchem Paints, M/s Akzo Nobel India Ltd. (Dulux Pro Division) were duly deliberated and negotiated by the committee for deciding the successful vendor.
11. The quoted amount of the vendors For 7 Years Guarantee are:

a) M/s Akzo Nobel India Ltd. (Dulux Pro Division)	Rs. 59,53,636/-	L-1
b) M/s Asian Paints	Rs. 65,09,944/-	L-2
c) M/s Berger Paints (Sales Division – IV)	Rs. 74,61,102/-	L-3
d) M/s Berger Paints (Panihati, Kolkata – 700 114)	not indicated quantity of total Amount	
e) M/s Snowchem Paints	not indicated quantity of total Amount	
12. Based on this, after due negotiation, the committee recommended M/s Akzo Nobel India Ltd. (Dulux Pro Division) for necessary award of the work order for an amount of Rs. 57,25,476/-

- including painting of inside balcony area of all the flats. There was also discussion on sub-contracting of the work for execution by M/s Akzo Nobel India Ltd. – it was explained to the house that two separate contracts were given to two approved applicators of M/s Akzo Nobel India Ltd. for different buildings as per suggestion from M/s Akzo Nobel India Ltd.
13. It was informed to the house that a notice was displayed for an option of Voting for a Colour Scheme recommended by M/s Akzo Nobel which was displayed before MIG Pump house and the message was sent to all flat owners by e-mail also with picture preview for expressing their opinion within a designated period. A register and a picture preview was kept at the Security Point for this purpose. Flat owners were requested to submit their opinion by e-mail also. The final Colour Scheme was decided on the basis of majority vote.
  14. It was also informed to the house that some members raised an issue for including an additional highlighting painting to be added to select colour scheme. This opinion was also taken care and an option of 02 highlighting colours was displayed for voting by the residents. In this case also the majority vote of the flat owners was accepted.
  15. There was lot of discussion on ensuring quality of the ongoing repair and painting work – the Secretary urged all the members to keep a look on the work quality and report any issue either to the corresponding building representatives or at the complaint register kept at the security gate. He ensured that all the complaints / suggestions would be taken to M/s Akzo Nobel India Ltd. for quick redressal.
  16. It was decided by the General Body that all the Contract Papers for ongoing painting and related civil work at our housing complex is to be posted in Alaktika Website in due course of time for perusal of all the flat owners.
  17. The house was also informed that additional expenditure has been undertaken from corpus fund to erect AC discharge pipelines in required locations of each building to prevent damage from leaking water along with inspection, cleaning and repair of existing pipelines.
  18. The house discussed over the Pest Control activities done at present and expressed their little dissatisfaction in quality of the service rendered by the vendor. They suggested to explore for better service vendor for the next year.
  19. The house expressed concern over CCTV surveillance system with respect to present security aspect in our country. They expressed their view for strengthening this surveillance. They suggested to explore better quality maintenance vendor and if required, to increase the nos. of CCTV Cameras in purview of budgetary allocations.
  20. The house suggested to go for Water Tank cleaning activities at least per quarter to ensure quality drinking water supply.
  21. The house expressed dissatisfaction in security services. They suggested for better monitoring of security systems. They also suggested to explore the possibility of facilitating Walky-Talky to security personals.
  22. Mr. Samir Nath expressed his opinion that Gardening Activity has not been up to the mark this year. The house suggested to explore the possibility of finding a more competent vendor for better management and maintenance of the Garden by tendering process.
  23. The house suggested the upcoming board to correspond with HIDCO and request them to erect rail bumper before our main gate to check speeding and reckless driving by local people to avoid any accidental threat to residents driving/walking out from main gate.
  24. They also suggested to upcoming board to correspond with HIDCO to get our surrounding areas clear from unauthorised encroachment by local vendors.
  25. Some members mentioned their reservations regarding the tenant processing fee which is followed by the society at present. The matter was discussed in detail and was decided that it will continue as earlier.



  
Suchita Nandi Chatterjee  
Chairperson

**Minutes of the Special General Meeting held on 18<sup>th</sup> June 2017 at Community Hall A of  
Alaktika Housing Complex**

All the details of the ongoing painting work was presented and discussed at length. Following were the observations / discussions –


- 1) Actual contract was not done with M/s. Dulux, but with its contractors
- 2) The provision of penalty clause did not include provision to penalize in case of delay in project execution
- 3) Overall procedure for awarding the contract could have been improved to take care of the above issues
- 4) It was suggested by Mr. Sanyal that any job above value of 10 lakhs should be preferably approved in SGM/AGM and wherever possible, such contracts should be executed by buying materials on our own. It was seconded by Mr. Souvik and was accepted by the house.

Additionally, the following were also discussed -

- 5) Fund Management -Dr. Das, the previous secretary accepted that the premature breaking of FD could have been avoided from their side and it was unintentional that this decision was taken without consulting the previous BOM.
- 6) CFL Utilization – It was discussed that proper diligence should have been done about utilization of replaced CFLs before taking decision on their replacement. Finally the house authorized the current BOM too see how the unused CFLs could be utilized with minimum expenses.
- 7) Indecent Member Behaviour - Mr. V.K. Singh apologized and the house accepted the same.
- 8) Intercom – The house asked the current BOM talk to Tata Teleservice to continue the service while also explore changing to separate cable lines for better service and other options.

  
Krishna Das Debnath  
Secretary



  
Ashok Kr. Gupta  
Secretary

## 9. Important Updates and Forms

### Association Website

[www.alaktika.in](http://www.alaktika.in) is our official website and our official email id is [alaktikahc@gmail.com](mailto:alaktikahc@gmail.com). All the members are requested to log on to our official web site to see important announcement & Notices. Any communications may please be made through our official email id given above.

**All important communication from society will be posted in the new website notice board,** and all members who have accepted the Alaktika Google Group invitation will get email alerts. Residents can communicate using the new website in three ways -

- Communicate directly with Board (complaints or suggestions) by lodging a complaint in the new website under appropriate head or sending a direct email to [alaktikahc@gmail.com](mailto:alaktikahc@gmail.com) addressing the president or the secretary – **this is the only official online communication channel that the board will respond to.**
- Residents can start a new discussion thread under the Alaktika Google Groups (need Google Sign-in). This is purely for residents to discuss mutual topics of interest and common problems - (website - <https://groups.google.com/d/forum/alaktika> or email at [alaktika@googlegroups.com](mailto:alaktika@googlegroups.com))
- An WhatsApp group among the residents have also been created – interested people may send their WhatsApp number to [alaktikahc@gmail.com](mailto:alaktikahc@gmail.com)

**DIFFERENT USEFUL FORMS**  
**TENANCY REQUEST FORM FROM FLAT OWNER**

The Secretary,  
Alaktika Housing Complex, New Town,  
P.O. Hatiara,  
Kolkata – 700157.

Subject: **APPLICATION FOR PERMISSION FOR TENANT / PAYING GUEST**

I, the undersigned, Ms./ Mr. \_\_\_\_\_ being the owner of flat no. \_\_\_\_\_, and car park no. \_\_\_\_\_, in Alaktika Housing Complex, New Town, Kolkata – 700157, hereby request you to permit Mr. / Ms. \_\_\_\_\_ of \_\_\_\_\_ mobile no. \_\_\_\_\_ to occupy my aforesaid flat for the period from \_\_\_\_\_ to \_\_\_\_\_ as a tenant. I am allowing / not allowing my appointed tenant to occupy my aforesaid car parking space.

I have cleared all the dues of the Association till date.

I am enclosing herewith two copies of the following documents for your perusal.

1. Request from Flat Owner to The Secretary, for letting out the flat.
2. Undertaking from the tenant in the prescribed format pledging to abide by the rules & regulations of the apartment owners' association
3. Bio-data of the tenant as per the proforma enclosed.
4. Two recent passport sized photographs of the tenant.
5. Photocopy of the agreement (notarized)/lease, between the apartment owner and the tenant.
6. Photocopy of any one of the following, having the photograph: Voter ID/ Passport/Aadhar Card/ Office ID
7. Whether the tenant will park his four wheeler/ two wheeler in the allotted parking space. If yes, registration no. of the vehicle \_\_\_\_\_.
8. Employer certificate.

Thanking you,

Yours truly,

Date:

Signature of the flat owner  
Present address of the flat owner:

Place:

Mobile / Telephone no.:  
E-mail:

**UNDERTAKING BY TENANT PROPOSING TO RESIDE AT ALAKTIKA HOUSING COMPLEX,  
NEW TOWN, KOLKATA – 700157**

Reference: FLAT NO. \_\_\_\_\_, CAR PARKING SPACE NO.: \_\_\_\_\_

Flat Owner(s) Name \_\_\_\_\_

Flat Owners' application dated \_\_\_\_\_ Sl. No. \_\_\_\_\_

I, Mr. / Ms. \_\_\_\_\_ s/o d/o w/o

\_\_\_\_\_ and permanent resident of \_\_\_\_\_

\_\_\_\_\_ hereby

undertake to state that I have read and understood all the rules & regulations that have been framed by the apartment owners' association and are applicable for the residents of Alaktika Housing Complex, New Town. As I will be staying in the above-mentioned flat of the said housing complex, I agree to abide by the same rules & regulations.

Signature of the tenancy applicant

Dated:

Place:

Full name (in block letters)

Mobile No.:

E-mail Id.:

Witness:

Facility Manager / Office Assistant  
Alaktika Housing Complex, New Town

Full Name:



**BIDHANNAGAR POLICE COMMISSIONERATE  
FORMAT FOR INFORMATION OF FLAT-OWNER / TENANT / PAYING GUEST**

1. Name of the Flat-owner \_\_\_\_\_ Age: \_\_\_\_\_
2. Residential Address \_\_\_\_\_  
\_\_\_\_\_ Contact No. \_\_\_\_\_
3. Occupation \_\_\_\_\_

**PARTICULARS OF TENANT**

1. Name (in block letters) \_\_\_\_\_ Age: \_\_\_\_\_
2. Father's / Husband's Name \_\_\_\_\_
3. Names of family members with relationship \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_ Number \_\_\_\_\_
4. Address of working place \_\_\_\_\_  
\_\_\_\_\_
5. Contact No. \_\_\_\_\_ Occupation \_\_\_\_\_
6. Permanent address \_\_\_\_\_
7. Name & address of any known person in Kolkata / Salt lake \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
8. a. Identity Proof: \_\_\_\_\_  
b. Residence Proof: \_\_\_\_\_

**Signature of the tenant / paying guest:**

Sl. No.	Name & Father's / Husband's Name	Age	Occupation	Permanent Address	Address of Working Place / Educational Institution	Type of ID Proof	Name & Address of any known person	Signature
1								
2								
3								
4								



**BIDHANNAGAR POLICE COMMISSIONERATE  
FORMAT FOR INFORMATION OF DOMESTIC SERVANT**

Photograph  
Of  
Servant

1. Name of the Flat-owner \_\_\_\_\_ Age: \_\_\_\_\_
2. Residential Address \_\_\_\_\_  
\_\_\_\_\_ Contact No. \_\_\_\_\_
3. Occupation \_\_\_\_\_

**PARTICULARS OF SERVANT**

1. Name (in block letters) \_\_\_\_\_ Age: \_\_\_\_\_
2. Father's / Husband's Name \_\_\_\_\_
3. Permanent Address \_\_\_\_\_  
\_\_\_\_\_
4. Present Address \_\_\_\_\_  
\_\_\_\_\_
5. Contact No. \_\_\_\_\_
6. Name & address of any known person \_\_\_\_\_  
\_\_\_\_\_
7. a. Identity Proof: \_\_\_\_\_  
b. Residence Proof: \_\_\_\_\_

Signature / L.T.I. of the servant:

ALAKTIKA HOUSING COMPLEX, NEW TOWN  
REG. NO. 19A, OF 2010 DT. 7<sup>TH</sup> JULY 2010

**FLAT OWNERS' DATA SHEET**

**FLAT NO.:**

**PARKING LOT NO.:**

**1ST OWNER:**

NAME:	RECENT PHOTOGRAPH	FULL SIGNATURE
FATHER'S / HUSBAND'S NAME		SHORT SIGNATURE

**2ND OWNER:**

NAME: X	RECENT PHOTOGRAPH	FULL SIGNATURE
FATHER'S / HUSBAND'S NAME:		SHORT SIGNATURE

**PERMANENT MAILING ADDRESS:**

ALAKTIKA FLAT

**DESIRED ADDRESS FOR CONTACT**

--

MOBILE NO(S).	LAND-LINE NO(S).	E-MAIL I.D.

CONTACT DETAILS OF NEAREST RELATIVE:

NAME:	
ADDRESS:	
PHONE / MOBILE NO.:	
E-MAIL I.D.	

-----  
**DETAILS OF FLAT**

.D G. BACK UP: \_\_\_\_\_ watt.

INTERCOM NO.:

:

ALAKTIKA HOUSING COMPLEX, NEW TOWN  
KOLKATA – 7000157  
REG. NO. - 19A, of 2010, dated 7<sup>TH</sup> July 2010

**BOOKING OF COMMUNITY HALL**

For Office Use

Paid Total Amount: Rs. \_\_\_\_\_ (Rs. \_\_\_\_\_)

Cheque No. \_\_\_\_\_ Drawn on \_\_\_\_\_ dt. \_\_\_\_\_

Receipt No. \_\_\_\_\_

Common area maintenance charges / corpus fund cleared up to \_\_\_\_\_

Subsequent C.A.M. charges / C/F will have to be paid by \_\_\_\_\_.

Signature of the office staff:

Sir / Madam,

We hereby provisionally confirm the booking of M.I.G. / H.I.G. Community with / without diesel generator backup (within the permitted limit) on \_\_\_\_\_ on

the Terms and Conditions stated below, in your name:

Mr./Ms. \_\_\_\_\_ of flat no. \_\_\_\_\_

1. Time: from 8 a.m. to 8 a.m., next day
2. Hall Booking Charges:
  - (a) Rs. \_\_\_\_\_ per day as charges for maintenance
  - (b) Rs. \_\_\_\_\_ per day as cost of power
  - (c) Rs. \_\_\_\_\_ per day as cost of generator back up

Total: Rs. \_\_\_\_\_

3. No furniture or electrical fittings will be provided, other than the existing ones.
4. Cooking/lighting of fire is not allowed inside the Community Hall.
5. **Construction of bamboo pandal/temporary structures is not allowed on the terrace of the Community Hall A & B**
6. No sound system that is likely to disturb the residents, are to be operated at any time. No audio system should be used after 9 P.M.
7. Do not fix adhesive tape, gum, glue, etc. on the walls, fans etc. for decoration purpose. Any damage to wall, floor, fittings, sanitary items of the Community Hall should be avoided. The plants and trees inside the housing complex are not to be damaged in any way during decoration. In the event of any damage caused, the users will have to pay the charges for such damage, as may be decided by the Board of Managers of Alaktika Housing Complex, New Town.
8. There is no provision for parking of guests' cars inside the complex.
9. Care should be taken to avoid any disturbance to other residents.
10. The community halls are not meant for boarding/lodging purpose.

11. Community Hall should be cleaned by the user before vacating the same.
12. The pandal structure is to be removed by your appointed decorator at the earliest.
13. The flat owner to whom the hall has been allotted will have to clear all his/her dues to the Association at least 7 (seven) days before the date of allotment. In case of outstanding dues, the hall booking will be cancelled and the booking amount will be refunded by cheque, automatically.
14. A.C. charges is provided for only 6 hours. Additional charges will be paid extra pro rata basis, if A.C is run more than 6 hours.
- 15. Generator will be provided by the Association with hire charge extra, if required. No outside generator hire will be allowed.**

Please collect your Hall Permission slip from the office on \_\_\_\_\_. The Hall Permission slip is to be submitted to the Facility Supervisor/Security-In-Charge who will hand over the key of the community hall on receipt of the same. You are also requested to hand back the key of the community hall to the Facility Supervisor/Security-In-Charge, after use of the hall is over.

Thanking you,

Authorized signatory,  
Alaktika Housing Complex,  
New Town

I/We declare and confirm that I/we have read all the rules and regulations related to the booking of Community Hall inside the Alaktika Housing Complex, New Town, shall abide by all the terms and conditions as mentioned above.

.....  
Signature and date

Name: \_\_\_\_\_ Flat No.: \_\_\_\_\_

I have received the Hall Permission Slip on \_\_\_\_\_.

.....  
Signature and date

Name: \_\_\_\_\_ Flat No.: \_\_\_\_\_

Form to be filled up in duplicate, one copy is to be retained by the Association.

## 10. Resident Guidelines

### Security

- 1) Security should be polite in dealing with Residents and Visitors.
- 2) Visitors should be politely addressed by security and requested to produce their valid identity proof. On failure of production of valid identity proof, visitors will be allowed in the complex only after the owner/tenant personally comes and collects them from the Security Point, if verification is not possible by intercom.
- 3) All visitors will be required to make entry in the Visitor Entry Book by writing their name in a legible manner & with the mobile no. The entered name should tally with the identity proof.
- 4) Visitors' vehicles will not be permitted to be parked inside the Campus. They will only be allowed to enter the campus only for alighting of visitors, after which vehicles will have to be taken out of the campus.
- 5) In case any visitor vehicle is required to be kept overnight, written application for the same is to be submitted to the security-in-charge, who in turn will get it approved from the competent authority of the Association. Placement of the visitor's vehicle is completely on the discretion of the security-in-charge, subject to availability of the parking space.
- 6) All vehicles owned by residents are requested to be in possession of Alaktika Car Stickers.
- 7) Vehicles without stickers will be considered as visitor's cars and get the same treatment as met out to visitor's cars.
- 8) If the resident parks his car in somebody else's parking space then he will be required to submit a written NOC from the owner in whose parking the car is to be parked. Failure of submission of such written NOC to the Association will render the car to be given visitor car status, in-spite of the fact that it may be in possession of Alaktika car sticker.
- 9) As every HIG flat have a designated parking space, parking of two-wheelers/bicycles should be restricted to the respective parking slots. Encroachment of common areas will not be permitted. Parking in front of gates, letter-boxes, meter-rooms, fire-fighting apparatus is not permitted.
- 10) Flat owners of MIG buildings having parking space will park their two-wheelers/bicycles in their designated parking spaces. Those flat owners not owning parking spaces will park their two-wheelers/bicycles in areas that will not encroach upon other flat-owners' parking space. They should also not park in front of gates/meter-rooms/fire-fighting apparatus/letter-boxes/notice boards/lobbies.
- 11) Gate no. 5 may be used by the residents only for entry/exit between 9A.M. and 6 P.M. Visitors, employees, servants, etc. will not be permitted to use this gate. Vehicular movement through this gate is also not permitted. For entry/exit through this gate identity card is mandatory, otherwise the resident will have to sign the entry/exit register.
- 12) All parking space owners are requested not to issue NOC regarding parking space to any person who is not a tenant/flat owner of Alaktika.
- 13) All residents are requested to verify the identity and antecedents of the domestic servants, before employment. It will be advisable to employ somebody whose work identity card has been issued after proper verification, by our security staff.
- 14) If any security related issue arises due to any domestic servant the matter should be reported to the security-in-charge immediately, for black-listing of that person, and for further action.
- 15) Residents are to issue gate pass in the proper format (which will be circulated) whenever their staff/domestic servants have to carry any goods or materials outside the complex. The security staff will allow that person to take out the said item only after verifying the gate pass.
- 16) Any kind of damage or loss within the complex is liable for compensation by the offender.
- 17) Letters of residents delivered by courier/speed-post/ registered post will be delivered at the respective flats when the resident is available. In the absence of the resident, the security personnel will receive such letters only when previous authorization (in printed format) has been given to the security personnel beforehand. No such letter will be accepted by the security

- personnel without the said authorization. If previous authorization has been given, the security personnel will receive such letters and inform the addressee at the earliest regarding the same.
- 18) Real estate brokers would be allowed only after proper authorization by the flat owner between 6 P.M. and 7 P.M. on weekdays and 10 A.M. and 5 P.M. on weekends (i.e. on Saturday & Sunday).

## **Housekeeping and Environment**

### **CLEANLINESS IS NEXT TO GODLINESS**

- 1) All residents are requested not to throw litter indiscriminately in the complex. Litter bins are placed at different areas for this. The same is applicable for cigarette butts/gutkha pouches, plastic bags, food packets, etc. No material/water/liquids should be thrown inside the lifts as they damage the sensors. Please instruct your visitors/employees/servants regarding the same.
- 2) The daily household garbage should be placed for collection beside the apartment door in closed garbage bags/bins with lid only during the stipulated hours. The scheduled time of garbage collection is from 8.30 AM to 10 AM. Garbage cannot be kept outside in the lobby once collection has been done in that floor.
- 3) Common areas should not be encroached upon by keeping any personal belongings.
- 4) Clothes should not be dried in the lobbies/gardens/public places.
- 5) Residents are requested to keep their domestic pets in their own premises.
- 6) All residents are requested not to sketch graffiti/pencil sketches, etc. on the common area walls/inside the lifts/parked vehicles. The children should also be instructed not to do so.
- 7) Car washing should not be done in the garages as the floors are getting damaged.
- 8) Spitting on the walls, inside the lifts and campus roads is prohibited. Spitting and disposing of waste materials, cigarette butts from the balconies and windows are also prohibited. Please instruct your visitors/employees/servants regarding the same.
- 9) Plucking of flowers, leaves, damage to plants, grass & trees is prohibited.
- 10) The central lawn is a lawn and not a football or cricket field, hence it is not to be used for playing football/cricket or any similar games that is likely to damage the plants or grass carpet. All residents are requested to preserve the beauty of the lawn.
- 11) The residents are requested not to keep their personal effects in the common areas, lobbies or staircase. Keeping personal effects in common areas amount to encroachment.
- 12) The staircase should be vacated of all personal effects, as they are fire escapes, and fire prevention department has already expressed objection regarding this aspect during fire system audit.
- 13) Do not try to flush out solid waste material through the commode, as PHE department has fitted wire mesh at the exit points of the sewer pipes. If these exit points get clogged, the sewerage water would backflow inside the complex.
- 14) **DO NOT** allow kids to cross the fence and enter the space around the fountain pool. The walls of the pool are smooth, and there is no foot-hold or finger-hold that can be used to climb up.
- 15) **DO NOT** feed your pets in the common areas. Please keep your pets confined to your flat. These will not be allowed to roam about in the complex unattended.

These instructions may please be read with the existing norms already in vogue in the housing complex and enumerated in the by-laws of the Association. To strengthen the security of the residents of Alaktika Housing Complex, the Board has decided to introduce an Identity Card to prevent/restrict the entry of unauthorized persons inside the complex. This is also necessary for those flat owners who occasionally come to visit Alaktika. We do not have any mechanism to check the authenticity of letters/communications/instructions and even the identity of these flat owners. The Board will issue one identity card to the flat owner(s) free of charge, for the first time. Additional identity card(s), including those for the tenants will be charged. The board will notify all the flat owners shortly regarding the procedure.

It should be every resident's endeavor to keep beloved Alaktika premises neat, clean, and safe for living comfortably, peacefully & harmoniously. Without every resident's c-operation and magnanimity it would not be possible to keep Alaktika Housing Complex clean and beautiful.

## 11. Resident Directory

No.	Flat No.	Owners' Name	Email	Intercom Number	Landline	Mobile
1	1A-G01	ARSHAD ALI / AMINA KHATOON	arshadali2006@gmail.com	110		9331920917 9331920918
2	1A-G02	MIRA DUTTA			2245 6630	9339635271
3	1A-G03	SUBHAS CHANDRA PANDEY		132		9477321269
4	1A-G04	SAMIR KR. MUKHERJEE	samir@dmconstructions.in		2359 6360	9874798006
5	1A-101	RUMA GHOSH	ruma_bu@rediffmail.com		25287301	9830222898
6	1A-102	ADHIR CHAKRABORTY	<a href="mailto:anju_chakraborty@hotmail.com">anju_chakraborty@hotmail.com</a>	246		9830332960
7	1A-103	BIVA DEY		133	22268449	9477540078
8	1A-104	SITANGSHU SEKHAR DUTTA / ALOKA DUTTA		402	2356 0964	9432854558
9	1A-201	ARPITA DAS / KRISHNENDU DAS		325		2694 2589
10	1A-202	ADRISH BISI	adrisbisi@gmail.com	134	4006 4621	8001458308
11	1A-203	ASHIS KUMAR PAUL / MITALI PAUL				9830781043 9062314446
12	1A-204	SHIKHA CHAKRABORTY	asok.sen.29@gmail.com	320		9831629449 9831100867
13	1A-301	PROSENJIT SAHA		136		9434317613
14	1A-302	SOMENDRA PRATAP SINGH	spsingh370@gmail.com	245		9836094833
15	1A-303	MOZAMMEL TARAFDER / KHABIRON BIBI				9830162673
16	1A-304	SUDHA PANDEY	sarveshpandey74@gmail.com	135		8961563201
17	2A-G01	VIJAY KUMAR SINGH	vijaybindu2001@yahoo.co.in	137		9903332030
18	2A-G02	MOUMITA DUTTA	debashishdutta1952@gmail.com	328		9433274762
19	2A-G03	SHAHZAD ALAM	alamshahzad@rediffmail.com	138		9831091132
20	2A-G04	SWASTIMOYEE DAS	bimaldas4930@gmail.com	350		9088855110
21	2A-101	PRABIR DAS	prabirkrdas@gmail.com	141		9674000808
22	2A-102	BITHIKA CHOWDHURY	family.member555@gmail.com			9004036884
23	2A-103	MIRA MUKHERJEE	kaushik_dvc@yahoo.co.in			9474376739 9433168666
24	2A-104	MAHESH VADDI		139		9330221219
25	2A-201	SUNIL KUMAR SINGH				9830294685
26	2A-202	SURAJEET KUMAR GHOSH	sanjeet.ghosh@gmail.com	140		9007947944 9903780096
27	2A-203	TANUJ KUMAR BISWAS				03472-253898
28	2A-204	SARFARAZ AHMED KHAN		333		9051660925
29	2A-301	RAVINDRA SHAH	ravi.shah9870@gmail.com	401	22162054	8013545594
30	2A-302	LAKSHMI KANT GHOSH		319		9748238236
31	2A-303	ANADI NATH BHATTACHARJEE				9830401515
32	2A-304	SUNIL KUMAR PATHAK	Spathak_1966@rediffmail.com	172		9674167478
33	3A-G01	PARTHA SARATHI BASU		272	25266915	9433671564

34	3A-G02	CHANCHAL PYNE	pyen@svei.com	365		9830221521
35	3A-G03	BADAL MANDAL	Badalmandal42@gmail.com	321		9851968808
36	3A-G04	SHEKHAR CHAKRABORTY	Ckkrabortyswapan36@gmail.com	423		9434376775
37	3A-101	RAJESH CHAKRABORTY	rajesh_iiswbm@yahoo.co.in	180		9830126973
38	3A-102	ABHIJIT GHOSAL	avijit201453@rediffmail.com	181		9431337477
39	3A-103	SYED MOHD. ZAFAR	tabassumzafar@rediffmail.com	182		9681710056
40	3A-104	RAMA SHANKARLAL SRIVASTAVA	renaissancehospital@gmail.com		4014-4014	9007038960
41	3A-201	ARUNABHA GHOSH	mailboxarunabha@gmail.com	330		9434002885
42	3A-202	CHHIBI SANTRA				9434117061 7602402255
43	3A-203	SUDEEP KUMAR MANDI		179		0322 264066
44	3A-204	BISWANATH SAHA				9830604312
45	3A-301	RABINDRA NATH RUDRA		176		9874802663
46	3A-302	RUMA KUMARI		269		30933400
47	3A-303	DHARMENDRA KR. PANDEY	dkp005@rediffmail.com	177	66036177	9007741807
48	3A-304	PRABIR PAUL	10chowringhee@gmail.com	178		9830630780
49	1B-101	LALITA KHAITAN		378		9832113443
50	1B-102	TAPAN KUMAR GHOSH / TAMA GHOSH	tk.29ghosh@gmail.com	229		9433672933
51	1B-103	MADHUSUDAN MUKHERJEE / APARNA MUKHERJEE	m_mukherjee_pkp@yahoo.com	250		9433173293
52	1B-104	SAURABH LAHIRI	saurabh_669@yahoo.co.in	314		9433001224
53	1B-105	ARUN SANKAR CHATTERJEE / KALPANA CHATTERJEE		287		9432173376 98 30493130
54	1B-106	SUBRATA ROY	Se_tata@yahoo.com			9434616026
55	1B-107	DR.ARUNABHA TAPADAR KAJARI TAPADAR	arunabhatapadar@gmail.com	251	23590749	9830217818 9433194888
56	1B-108	RAKHI MAZUMDAR	rakhi.mazumdar@gmail.com			9830621145
57	1B-201	MAYANK KISHANPURIA	mayank@kishanpuria.in	228		9062666333 9330933099
58	1B-202	CHITRALEKHA GHOSH	chitralekhaghosh54@gmail.com		25495139	9830321386
59	1B-203	MRINMAY BISWAS / MANJU BISWAS	mrinmaybiswas_203@yahoo.com	258	25266021	9836607659
60	1B-204	MRINMAY BISWAS	mrinmaybiswas_203@yahoo.com	286		9836607659
61	1B-205	BISAKHA KUNDU / SWAPAN KR. KUNDU		256		9874093911 9609268344
62	1B-206	PINAKEE DEY	pinakee_dey@yahoo.co.in	247	25266013	9433099296 9 674305890
63	1B-207	ARUP KUMAR MALLICK / BRATATI MALLICK	arupm69@yahoo.com	257		9740317883, 9433892176
64	1B-208	VANDANA MISHRA SACHIDANANDA MISHRA	snm200571@gmail.com	329	2500-6008	9830301194
65	1B-301	AMIT ROY CHOUDHURY / RATNA ROY CHOUDHURY	rcamit0601@gmail.com ratnarc24@gmail.com	347	24657604	9432219111 9432671604
66	1B-302	PROFULLA KUMAR GHOSH / ARATI GHOSH	jhirimpi@gmail.com	346	3463 264410	9531786193
67	1B-303	SUDIPTA GHOSH / MANJUSHREE GHOSH	dgpsudipta@yahoo.com	220		9433231401 9538226757

68	1B-304	ARABINDA PAL	arabindupal2014@gmail.com	227		94343 66291 9434973315
69	1B-305	BAL BHADRA MISHRA		254	23357613	9874389304
70	1B-306	PURNIMA DAS		289	03523 243271	9434962778 9874810966
71	1B-307	DEBASHIS HAZRA	debashis_cal@yahoo.co.in			9933366892 9732341341
72	1B-308	PARTHA CHOUDHURY / SOMA CHOUDHURY	parthapapan@gmail.com	255	25266022	8961070118 8961579296
73	1B-401	ANAMITRA GHOSH / TUSHAR KANTI GHOSH	tghosh44@yahoo.com	225	2337 -7956	9830033291 9830515170
74	1B-402	PRONATI ROY / LAKSHMI NARAYAN ROY	panacearoy@gmail.com	297	25483650	9830515170
75	1B-403	AKHIL KAPOOR	kapoorkol@yahoo.co.in	361	24133176	9831174634
76	1B-404	DILIP KUMAR SAHA	cadksaha@hotmail.com	268		9830327919
77	1B-405	SIDDHARTHA/SUKANYA CHOUDHURI	Siddhartha_chdhr@yahoo.co.in	377		9830157719
78	1B-406	REGINALD GOMES / ARCHANA GOMES		335	40620397	2445 3966
79	1B-407	SANJAY TIWARI	Sanjay.san1975@gmail.com	218	25266905	9748662903
80	1B-408	MANISH CHAKRABORTY/SUBARNA CHAKRABORTY	manish.chakraborty@wipro.com	219		8420010825 8420010824
81	1B-501	TAPAN KUMAR DAS / FALGUNI DAS	tapandas3123@gmail.com	248		09559186615 09535101812
82	1B-502	JAI NARAYAN PANDEY	pandey.madhab@gmail.com	226	2476 2613	9874799120 9836733311
83	1B-503	MITTRA MITRA		396	2321 -7273	23217273
84	1B-504	SEKHAR KR. BANDYOPADHAY	<a href="mailto:sekharbondyo@gmail.com">sekharbondyo@gmail.com</a> , <a href="mailto:mithu1958@gmail.com">mithu1958@gmail.com</a>	422	4062-0603	9903360062 9903360093
85	1B-505	SIDDHESWAR CHANDRA / LIKHA CHANDRA	chandrasidd56@gmail.com	216		9831313382
86	1B-506	RAKESH KUMAR	Kr.rakesh123@gmail.com	215		9831534008
87	1B-507	BHABATOSH BHAWAL / TAPASI BHAWAL	Bhabatosh.bhawal@yahoo.com	217		9748557061 8420544691
88	1B-508	BISWAJIT BISWAS	alok.biswas@utibank.co.in			9836348128
89	1B-601	SLOUDIP SINHA	soudipsinha74@gmail.com			9903102129
90	1B-602	ANANDA DEY	adey-338@gmail.com	302		9434321956
91	1B-603	SUKANTA DEB	adey-338@gmail.com	345		9051037777
92	1B-604	SAMBHU NATH MONDAL		384		09804186301 9831286063
93	1B-605	SHILPA LOHIA	shilpa_five@yahoo.com	323		22700783
94	1B-606	SWAPNA ROY / SAYANTI ROY				9830815250
95	1B-607	SMITA DEY	smita_dey@rediffmail.com	408		8336938018
96	1B-608	DEEP SANKAR BHATTACHARYYA / BHASWATI BHATTACHARYYA	<a href="mailto:alaktika1b608@gmail.com">alaktika1b608@gmail.com</a> <a href="mailto:dbs70@rediffmail.com">dbs70@rediffmail.com</a>	214	25266014	9830998185
97	1B-701	ASOK KUMAR BANDYOPADHYAY / TAPATI BANDYOPADHYAY	chandanasok.banerjee@gmail.com	224	40620095	9007316067 9861812178
98	1B-702	ASHOK KUMAR GUPTA	heashok@gmail.com	223	25266902	9433113108

99	1B-703	VIBHUTI BHUSHAN GUPTA		301	25266903	9433114363
100	1B-704	RAHUL GANGULY	rahul.ganguly@yahoo.co.in		9540599300	9711487896 9540599300
101	1B-705	SOMNATH DEY		322	25766014	9874353697
102	1B-706	KAMAL EDBAR / KALLOLI EDBAR		213		9830603896
103	1B-707	RINA SIL/ SOMASREE DAS	ajitkumar.sil@gmail.com	253		9433010684
104	1B-708	ARIJIT MUKHERJEE / ARUNDHATII MUKHERJEE	arijit123.m@gmail.com	290		9830702892
105	1B-801	SUSANTA KR. DATTA / APARNA DATTA	kdatta007@gmail.com	142	2280 5909	9330941081 9836111866
106	1B-802	DR. RAJIT BHATTACHARYYA	rajitb03@yahoo.co.in	391		08447702090 09934120789
107	1B-803	PARTHA SARATHI DEY	psdey2010@gmail.com			9647131006
108	1B-804	RAKESH RANJAN / SHALINI RANJAN	rakesh.55386@gmail.com shalini.55386@gmail.com	222		7890386331 9892527588
109	1B-805	NARAYAN PRASAD LOHIA	aca.mohit@gmail.com	339	46505387	8981004037 9903255762
110	1B-806	ARINDAM CHAKRABORTY / CHIRASREE CHAKRABORTY	chakari2002@gmail.com	252	25266900	9830020978
111	1B-807	GOURI GHOSH SEMANTI GHOSH		303		9051466915
112	1B-808	JIBAN KUMAR GHOSH / RAMA GHOSH		212	2534 1700	9903471476
113	1B-901	ARNAB DAS	auromagroup@gmail.com			9830039966
114	1B-902	DIPALI BHADRA / KALLOL BHADRA		308		9433258235 7044134514
115	1B-903	DIPRA DUTTA / DURGESH CH. DUTTA	dipra.dutta31st@gmail.com	392		9874087971 9830894087
116	1B-904	MUKUL KUMAR SAHA	Saha.drmukulkumar@gmail.com	430		9830149191
117	1B-905	OM PRAKASH PATHAK / KRISHNA PATHAK	omprakashpathak48@yahoo.in		2684 6762	9007791462 8926501277
118	1B-906	MOUSUMI BISWAS / BIDYUT KANTI BISWAS	bidyut.biswas@hotmail.com mous_4945@outlook.com			9831594733
119	1B-907	MANIK PRASAD BHAKAT	sbbhakat@rediffmail.com	211		9062013098
120	1B-908	DILIP KUMAR DAS		337		23208493
121	2B-101	NIRMALYA SUNDAR MAITI	maitinirmalya@yahoo.co.in	114	40620207	9433159184
122	2B-102	KANIKA SINHA / NANDINI SINHA	nandinisinha@gmail.com	116		9831583461
123	2B-103	KANHAIYA CHOMAL / RADHA CHOMAL	kchomal@hotmail.com	115		7666099333
124	2B-104	TANUJA DAS / SUBRATA DAS	archishman2003@rediffmail.com	278		9830347154
125	2B-105	ARUN KUMAR GANDHI / RITA GANDHI	arun_gandhi1959@yahoo.co.in			9331028223
126	2B-106	ASHISH OJHA	asish_3k_2000@yahoo.com	351		8910471206
127	2B-107	SONALI KADAM		238		9748944489
128	2B-108	MASUDA AKHTARY	masudalam_69169@hotmail.com	352		9434735457 9474478676

129	2B-201	ROMA BASU		372		9474146818
130	2B-202	TAPAN BASAK				9830020817
131	2B-203	PAULAMI MUKHOPADHYAY	Puplu81@gmail.com		9830506230	
132	2B-204	KUMAR SHOURAV	kshourav@gmail.com	191	05422505507	08583035522
133	2B-205	BABY ROY CHOWDHURY / PABITRA ROY CHOWDHURY	pr_chowdhury@rediffmail.com	193		08754590040 9435719197
134	2B-206	SANJAY BHATTACHARYA	Sanjaybhattacharya22@gmail.com	194	2552 -7012	9051910195
135	2B-207	SOUMYA MUHURI	soumyarce_2kl@yahoo.com	407		+16092137603
136	2B-208	BIJAY KR. CHOUDHARY	bkchoudhary241@gmail.com	195	25266911	8981609402 9339835426
137	2B-301	SAMIR KUMAR NATH		189	25266908	9830852680
138	2B-302	SHIVAJEE SINHA / PINKEY SINHA	<a href="mailto:raunaksinha98@gmail.com">raunaksinha98@gmail.com</a>	192	2358 2388	9433339706, 9477356756
139	2B-303	MAHESH KR. JAGARAMKA				8961574161 9163247008
140	2B-304	SAMRAT MUKHERJEE / APARNA MUKHERJEE				03216 237462
141	2B-305	GAURAV BHOWMICK	bhowmick773@gmail.com			9830888710
142	2B-306	KANAILAL MAITY / SANTANU MAITY		196		9830636504
143	2B-307	MUKESH KISHANPURIA	mukesh@kishanapuria.in	292	2556 7924	9330645799 9330933099
144	2B-308	SOURAV DAS		332		9433351401
145	2B-401	SHASHI SHARMA		187		9433313130 974364050
146	2B-402	PRACHETA GUPTA / MITRA GUPTA	pracheta62@gmail.com	242	40622013 2574- 2626	9830709901
147	2B-403	PREETAM GHOSH	<a href="mailto:preetamghosh302@gmail.com">preetamghosh302@gmail.com</a>	188		9903428717
148	2B-404	JAYATI SEN / GOURI SEN		190	2358 1694	9433903568
149	2B-405	ANUTOSH CHATTERJEE	anutosh.chatterjee@rediffmail.com	145	66036145	9432493006
150	2B-406	SUPRITI KUMAR GHOSH / KRISHNA GHOSH			2590 2659	9433242328
151	2B-407	DOLANCHAMPA DUTTA GHOSH	dolanchampadutta@gmail.com	291		9830642273
152	2B-408	APURBA SAHA / SAMPA SAHA (PAL)	apurbasahaslg@yahoo.co.in	197	0353 2539377	98323 28508 9832064357
153	2B-501	DIPESH PAUL / SUKLA PAUL	<a href="mailto:paul.dipesh@gmail.com">paul.dipesh@gmail.com</a>	371		94331 27353
154	2B-502	INDRANIL CHOWDHURY	indranils@yahoo.com	186	2500 -5833	8008544425
155	2B-503	RAMENDRA NATH DE	saheb.de@gmail.com	249		9046413365
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324	2D-803	QUAZI IMANUL HAQUE	imanhaq@rediffmail.com	306		2240 8417
325	2D-901	ASHISH KUMAR	ashu_kum@hotmail.com	123	25266901	9433461467
326	2D-902	SANTANU GHOSH / URMI ROY CHAUDHURY	santanurmi@yahoo.com	122		9830512356
327	2D-903	IFTEKAR ALI BISWAS	iabiswas@yahoo.com	274	40618169	9954049109
328	3D-101	SWAPAN KUMAR PANDA	swapan.panda@essar.com	148		08908026582 08018096585
329	3D-102	SANJAY KRISHNA / SANCHITA S.KRISHNA	skrishna@chtm.unm.edu	120	+5057977183	9051011156 9433207316

330	3D-103	AMIT KUMAR GHOSH / SUNITA GHOSH	ghoshak57@gmail.com	131		9434071957
331	3D-201	SWAPAN KUMAR PRADHAN	swapankumarpradhan@yahoo.com	129	66036129	9903705205
332	3D-202	KUNAL KANTI KONAR / TAPTI KONAR	konar_kk@yahoo.com	394	24364049	9831532041
333	3D-203	SOUMEN CHAKRAVERTY	mail4nandita@gmail.com			9674537025
334	3D-301	CHHABI TARAFDAR	ctdar@rediffmail.com	121		9831136315
335	3D-302	BINOY KUMAR SEN / BISWADEEP SEN	senbiswadeep@gmail.com	393		9836270019 9432670814
336	3D-303	RUDRA PADA SARKAR / MAHUYA DATTA	<a href="mailto:rudra.sarkar@gmail.com">rudra.sarkar@gmail.com</a> mahuyad@gmail.com	310		9836157202 9831585855
337	3D-401	ANUP KUMAR NANDY / ENAKSHI NANDY	aknandy14@gmail.com	273	06760260236	09437347275
338	3D-402	PALLAB DASGUPTA / SAGARIKA DASGUPTA	pallab@cse.iitkgp.in	265		9434016141
339	3D-403	RAJU MUKHERJEE	pkmukh@gmail.com			9434227573
340	3D-501	DEVASHIS MULLICK / MITA MULLICK	dmullick2004@yahoo.co.in			9715637818
341	3D-502	SUNANDO DASGUPTA / SWAGATA DASGUPTA	sunando.dasgupta@gmail.com	130		9434020641
342	3D-503	AMAR KR. SHAW		376	2343-5341	9831543398 9831276488
343	3D-601	SUPARNA DAS / KRISHNENDU DAS	supadas@in.ibm.com	149	40620279	9831543398
344	3D-602	PALLAB KUMAR DUTTA ROY / PARTHA PRATIM DUTTA ROY	parthaduttaroy@yahoo.co.in	128		9051437440
345	3D-603	KALYAN KUMAR DAS / SOMA DAS	soma.mitra.das@gmail.com	416		9840823061
346	3D-701	SIDDHARTHA CHAKRABORTY / DALIA CHAKRABORTY	sidchak007@hotmail.com	353		96824481296 9903023343
347	3D-702	SUMITRO MAJUMDAR / MITALI MAJUMDAR	ortimus@hotmail.com			9830135639
348	3D-703	CHANDAN MUKHOPADHYAY / PURNAVA MUKHERJEE	<a href="mailto:chandmukhar@yahoo.com">chandmukhar@yahoo.com</a> purnava@yahoo.com			9002038283
349	3D-801	MADHU KILLA / VINAY KILLA	arunbanerjee@taiind.com			9883608700
350	3D-802	ROHAN GHOSH / NANDINI GHOSH	rohanghosh@taiind.com	150		9831610055
351	3D-803	DIPAK KUMAR AGARWAL	dipak1075@gmail.com			9831255005
352	3D-901	PALASH GANGOPADHYAY / SUPARNA GANGOPADHYAY	P_ganguly3@rediffmail.com			9434082587
353	3D-902	DEBASISH CHATTOPADHYAY / SUCHITA (NANDI)CHATTOPADHYAY	<a href="mailto:debasishch64@rediffmail.com">debasishch64@rediffmail.com</a> suchita.nandi@yahoo.com	266	25266018	9434031436 9831550412
354	3D-903	SIBOPROSAD SANYAL / SUSMITA SANYAL	sanyal_enterprise09@yahoo.co.in	127		9475343017
355	1E-101	DEBOPRIYA MUKHERJEE / AMITAVA DALAL	debopriya@gmail.com	230		9886636045

356	1E-102	ARUNIT MUKHERJEE / BEBEKANADA MUKHERJEE	arunit737@gmail.com	327		8584946194
357	1E-201	VINAY DHANUKA	vinaydhanuka@gmail.com	144		9836688588
358	1E-202	SABYASACHI SAHA / APARNA SAHA	sahasabya@hotmail.com	309		+14089830721
359	1E-301	ANUPAM DUTTA / DOLANCHANPA DUTTA	Anupam_dutta@yahoo.com			9830019454
360	1E-302	SIDDHARTHA SANKAR BERA / TANUSREE BERA	ssbera@gmail.com			14088212091
361	1E-401	ANUPAM KAR / ANKITA KAR	anupamkar@yahoo.com	356		9331207448
362	1E-402	SWAPAN KUMAR DAS / BULU RANI DAS	Srabontid07@gmail.com	146	7059602576	8017177310
363	1E-501	PRIYADARSHINI ROUTH	pkronth@hotmail.com			0431 2401 222
364	1E-502	BISWAJEET SEN GUPTA / MITUL MUKHERJEE		326		9830034009
365	1E-601	ARPAN PAL / SANGHAMITRA PAL	arpanpal2007@gmail.com	243	40620373	9830112993
366	1E-602	DIPAK KUMAR ROY / SUCHITRA ROY	dipakroy@rocketmail.com			9733837727
367	1E-701	SUKDEB SUSHIL BASU / SUMITRA SUKDEB BASU	sukbasu@yahoo.com	293	23344352	9830229401 9674542680
368	1E-702	PRATYUSH DASGUPTA / OINDRILA DASGUPTA	pratyush_dasgupta@yahoo.co.in		011 26178954	9811303276
369	1E-801	SANDHYA GHOSHAL / KAMALA PADA GHOSHAL	bobbyghoshal@gmail.com	397	9433041010	2335 0151
370	1E-802	KAMINI R. JAIN	<a href="mailto:kams7820@hatmail.com">kams7820@hatmail.com</a>			9820641468
371	2E-101	ARJOO BANDOPADHAY / DOLLY BANDOPADHAY	<a href="mailto:bandopadhay@reyonoldsls.com">bandopadhay@reyonoldsls.com</a>			+14122607435 4122607435
372	2E-102	LALITA BARNWAL		336		9334911991
373	2E-201	SUMIT DEY	sumrajdeep@rediffmail.com	147	+25473603370 8	9883723668 9231881644
374	2E-202	JOLLY BHATTACHARYA / ASIM BHATTACHARYA	asim_doha@yahoo.com	271		9831665344
375	2E-301	SANDIP KUMAR KUNDU / PAMELA KUNDU	sandipkundu44@gmail.com	357	40620256	+6591890612 8509151003
376	2E-302	SANJAY KUMAR MUKHERJEE / SONALI MUKHERJEE	sonali_muk123@rediffmail.com	359		+34679845821
377	2E-401	SANCHITA P BARDHAN / PARTHASARATHI S BARDHAN	parth_bardhan@yahoo.co.in		8697349171	9007213104 +96566473200
378	2E-402	AYON MANDAL / TITHIPARNA SENGUPTA	ayon.mandal@gmail.com	112		9831448826
379	2E-501	SHILPI MUKHOPADHYAY / BIKRAMADITYA MUKHOPADHYAY	shilpi_mukhopadhyay@yahoo.com.hk	232		9831368767
380	2E-502	MOUSUMI ROY / BASAB ROY	roybasab@hotmail.com	233	25266913	2551 6955
381	2E-601	SWAPAN KUMAR BHUIN	swapan.bhuin@wipro.com	113		03243 265355

382	2E-602	SUBIR DEYSARKAR / SULANGNA DEYSARKAR	<a href="mailto:sunbirds@rediffmail.com">sunbirds@rediffmail.com</a> <a href="mailto:sulagnads@rediffmail.com">sulagnads@rediffmail.com</a>			7209057789 9831034313
383	2E-701	KAUSHIK KUNDU / ARUNA KUNDU	kkundu@yahoo.com	331	23374195	
384	2E-702	SUBHADIP CHATTERJEE / SASWATI CHATTERJEE	subhdipsas@yahoo.com	231	40620262	9830325119
385	2E-801	RITA PAL / GAUTAM PAL	gautampal18@hotmail.com	111		9903011356
386	2E-802	SWAPNA CHHETRI	swapan_chhetri@yahoo.co.in	143	40620684	9007603560
387	1F-901	RAKESH BATRA / NANDINI SINHA BATRA	rbatra81@gmail.com			9845466040 9886317040
388	1F-902	SANDIP KAR / REKHA KAR	Sandip.kar@rediffmail.com	342		9830029870
389	2F-901	BIPUL RANJAN SARKAR	bipulranjans@yahoo.co.in	315		9433330881
390	2F-902	ASHOK KUMAR SHAW/ ASHA SHAW	<a href="mailto:ashokpremium1@gmail.com">ashokpremium1@gmail.com</a> <a href="mailto:ashapremium1@gmail.com">ashapremium1@gmail.com</a>	284		9331881191, 7980219733

## 12. Board of Managers and Sub-Committees

### Board of Managers

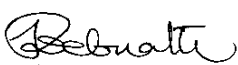
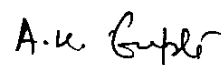

SI NO	FLAT NO	NAME OF THE CANDIDATES	Inter com	Mobile No
1	1D-402	ANINDA DASGUPTA	463	9830304670
2	1E-601	ARPAN PAL	243	9830112993
3	1C-203	ARABINDA ADHIKARY	369	8583840744
4	1B-702	ASHOK KUMAR GUPTA	223	9433113108
5	2F-902	ASHOK KUMAR SHAW		9830381191
6	1C-101	ASIM KUMAR BASU	277	9432669971
7	1B-305	BAL BHADRA MISHRA	254	9874389304
8	1C-902	KRISHNA DAS DEBNATH	279	9477067175
9	2D-802	KRISHNA GOPAL NANDI	124	9831618181
10	2D-403	MONOJ KUMAR PATHAK	119	9830192148
11	1B-203	MRINMAY BISWAS	258	9836607659
12	1B-206	PINAKEE DEY	247	9433099296
13	1B-506	RAKESH KUMAR	215	9831534008
14	2C-202	DR. SAMARESH CHANDRA DAS	155	9434040280
15	2B-301	SAMIR KUMAR NATH	189	9830852680
16	2B-906	DR. SAMRAT BASU	209	9830088926
17	2B-805	SANDEEP KUMAR BOSE	205	9433123408
18	2B-803	SITANGSHU KUMAR SAHA	294	9830637810
19	1A-302	SOMENDRA PRATAP SINGH	192	9836094833
20	2B-107	SONALI KADAM	238	9748944489
21	3D-902	SUCHITA NANDI(CHATTOPADHYAY	266	9831550412
22	2D-202	SUSMITA DASGUPTA	126	9432800561
23	1C-301	SWAPAN KUMAR BISWAS	267	9874162477
24	2A-G01	VIJAY KUMAR SINGH	137	8961165911

## Sub-committees

	Sub-Committee	Members	Flat No. I	Mobile	Intercom
1	Budget	Arpan Pal (Convenor) Ashim Basu Vijay Kr. Singh Krishna Gopal Nandi Sucheta Nandi	1E -601 1C -101 2A G01 2D -802 3D -902	9830112993 9432669971 9903332030 9831618181 9831550412	243 277 137 124 266
2	Security	Mrinmoy Biswas (Convenor) Pinakee Dey Dr. S.C.Das Rakesh Kumar Aninda Dasgupta	1B -203 1B -206 2C -202 1B -506 1D -402	9836607659 9433099296 9434040280 9831534008 9830304670	258 247 155 215 463
3	Gardening	Arabindo Adhikary (Convenor) Samir Kr. Nath Sucheta Nandi Pinakee Dey	1C -203 2B -301 3D -902 1B -206	8984625204 9830852680 9831550412 9433099296	369 189 266 247
4	Civil	Pinakee Dey (Convenor) Arabindo Adhikary Susmita Das Gupta Rakesh Kumar	1B -206 1C -203 2D -202 1B -506	9433099296 8984625204 9432800561 9831534008	247 369 126 215
5	Elect./Fire/Generator/ Lift	Samir Kr. Nath (Convenor) Ashok Shaw Sandeep Bose	2B -301 2F -902 2B -805	9830852680 9830381191 9433123408	189 248 205
6	Purchase & Tender	Sucheta Nandi (Convenor) Pinakee Dey Arabindo Adhikary Monoj Pathak Dr. S.C.Das	3D -902 1B -206 1C -203 2D -402 2C -202	9831550412 9433099296 8984625204 9830192148 9434040280	266 247 369 119 155
7	Sports	Sitangshu Kr Saha (Convenor) S P Singh	2B -803 2B -302	9830637810 9836094833	294 192
8	Cultural	Susmita Das Gupta (Convenor) Dr. Samrat Basu Samir Kr. Nath	2D -202 2B -906 2B -301	9432800561 9830088926 9830852680	126 209 189
9	Fund Management	Asim Basu (Convenor) Dr. S. C. Das K.G.Nandi Swapna Biswas	1C -101 2C -202 2D -802 1C -301	9432669971 9434040280 9831618181 9874162477	277 155 124 267
10	Housekeeping work supervision	Rakesh Kumar (Convenor) Bal Bhadra Mishra Sonali Kadam Sandip Bose Manoj pathak	1B -506 1B -305 2B -107 2B -805	9831534008 9874389304 9748944489 9433123408	215 254 238 205
11	Website management	Arpan Pal (Convenor) Anindo Das Gupta	1E -601 1D -402	9830112993 9830304670	243 463
12	CCTV & Intercom	K.G.Nandi (Convenor) Pinakee Dey Arpan Pal Mrinmay Biswas	2D -802 1B -206 1E -601 1B -203	9831618181 9433099296 9830112993 9836607659	124 247 243 258
13	On Going Painting Work	Dr. S.C.Das (Convenor) Susmita Das Gupta Vijay Kr. Singh Arabindo Adhikary Pinakee Dey Mrinmay Biswas S P Singh	2C -202 2D -202 2A -G01 1C -203 1B -206 1B -203 2B -302	9434040280 9432800561 8961165911 8984625204 9433099296 9836607659 9836094833	155 126 137 369 247 258 192

- The President ( 1C-902 ,9477067175,279 ) & Secretary ( 1B-702,9433113108 ,223 ) will be ex-officio members of all the sub-committees.
- As per decision of the New Committee formation meeting held on 26.03.2017 Sri Arpan Pal, 1E-601 was elected as the Co-ordinator for internal communication with the Flat owners of Alaktika Housing Complex, New Town on behalf of the Board of Managers 2017-20.

### 13. Important Communications

<p>ALAKTIKA HOUSING COMPLEX, NEW TOWN STREET NO. 674, ACTION AREA II-D, P.O. NEW TOWN AA-II, KOLKATA - 700161 TELEPHONE NO. 033-40620274, 66036200, 25266969 e-mail: alaktikahc@gmail.com REG. NO. 19A, OF 2010 DT. 7<sup>TH</sup> JULY 2010</p>	
<p><b>PRESIDENT</b> Krishna Das Debnath</p> <p><b>VICE PRESIDENT</b> Arabindo Adhikary Samir Kr. Nath</p> <p><b>SECRETARY</b> Ashok Kr. Gupta</p> <p><b>JOINT SECRETARIES</b> Manoj Kr. Palhak Sitangshu Kr. Saha</p> <p><b>TREASURER</b> Somendra Pratap Singh</p> <p><b>JOINT TREASURER</b> Swapan Kr. Biswas</p> <p><b>MEMBERS:</b> Aninda Dasgupta Arpan Pal Ashok Kr. Shaw Asim Kr. Basu Bai Bhadra Misha Krishna Gopal Nandi Mrinmay Biaswas Pinakee Dey Rakesh Kumar Dr. S. C. Das Dr. Samrat Basu Sandeep Kr. Bose Sonali Kadam Sucheta Nandi Susmita Dasgupta Vijay Kr. Singh</p>	<p>ALAK /Misc/01/2017 -18 <span style="float: right;">Date : 13.11.2017</span></p> <p>To, The Officer (In Charge) New Town Police Station New Town Kolkata-700161</p> <p style="text-align: center;"><b>Sub: <u>Rowdism on Street no 674 of New Town</u></b></p> <p>Sir,</p> <p>We feel it appropriate to bring it to your kind notice that Street no 674 is regularly being infested with groups of rowdy boys and girls. Every day after dusk 10 to 12 motor bikes carrying young boys and girls, approx. 25 of them, throng the <b>Street no.674</b>. They keep on indulging in abusive languages amongst themselves, ride bikes and cars at break-neck speed. The behaviour of these young people is becoming a menace for the people of the locality. They also are sometimes seen taking intoxicating drinks/materials on the road side. This is posing a security threat to the people residing in the vicinity, specifically for the women coming back home from office.</p> <p>In view of above you are requested to undertake immediate steps to free the people of the locality from the feeling of insecurity of moving along the street no. 674 and also prevent happening of any untoward incident in future. Anticipating your immediate and favourable action.</p> <p style="text-align: center;">Regards,</p> <p style="text-align: center;"> (K D Debnath) President</p> <p style="text-align: right;"> (A K Gupta) Secretary</p>
	

ALAKTIKA HOUSING COMPLEX, NEW TOWN  
STREET NO.674, ACTION AREA II-D, P.O. NEW TOWN AA-II, KOLKATA - 700161  
TELEPHONE NO. 033-40620274, 66036200, 25266969  
e-mail: alaktikahc@gmail.com  
REG. NO. 19A, OF 2010 DT. 7<sup>TH</sup> JULY 2010

**PRESIDENT**  
Krishna Das Debnath

**VICE PRESIDENT**  
Arabindo Adhikary  
Samir Kr. Nath

**SECRETARY**  
Ashok Kr. Gupta

**JOINT SECRETARIES**  
Manoj Kr. Pathak  
Sitangshu Kr. Saha

**TREASURER**  
Somendra Pratap  
Singh

**JOINT TREASURER**  
Swapn Kr. Biswas

**MEMBERS:**  
Aninda Dasgupta  
Arpan Pal  
Ashok Kr. Shaw  
Asim Kr. Basu  
Bal Bhadra Misha  
Krishna Gopal Nandi  
Mrinmay Biaswas  
Pinakee Dey  
Rakesh Kumar  
Dr. S. C. Das  
Dr. Samrat Basu  
Sandeep Kr. Bose  
Sonali Kadam  
Sucheta Nandi  
Susmita Dasgupta  
Vijay Kr. Singh

Ref: ALAK/NKDA/03/2017-18

Dated: 26/11/2017

To,  
The Executive Engineer, (II)  
New Town Kolkata Development Authority,  
No. 3, Major Arterial Road,  
Kolkata - 700156.

Subject: Blocked sewage-water drains in road no.674

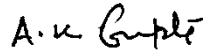
Sir,

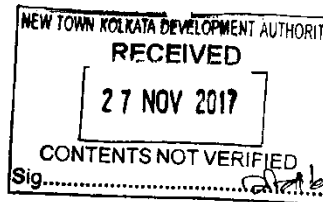
I would like to bring to your notice that the sewage water drains in road no.674, in Action Area IID, is blocked and due to this blockage water is accumulating /overflow inside drains of our complex. This is becoming a big problem for our residents.

I would be extremely obliged if you would kindly take the necessary measures to address this problem.

Thanks and regards,

  
Krishna Das Debnath  
President  
Mobile 8910791488

  
Ashok Kumar Gupta  
secretary  
Mobile 9433113108



ALAKTIKA HOUSING COMPLEX, NEW TOWN  
STREET NO.674, ACTION AREA II-D, P.O. NEW TOWN AA-II, KOLKATA - 700161  
TELEPHONE NO. 033-40620274, 66036200, 25266969  
e-mail: alaktikaahc@gmail.com  
REG. NO. 19A, OF 2010 DT. 7<sup>TH</sup> JULY 2010

**PRESIDENT**  
Krishna Das Debnath

**VICE PRESIDENT**  
Arabindo Adhikary  
Samir Kr. Nath

**SECRETARY**  
Ashok Kr. Gupta

**JOINT SECRETARIES**  
Manoj Kr. Pathak  
Sitangshu Kr. Saha

**TREASURER**  
Somendra Pratap  
Singh

**JOINT TREASURER**  
Swapn Kr. Biswas

**MEMBERS:**  
Aninda Dasgupta  
Arpan Pal  
Ashok Kr. Shaw  
Asim Kr. Basu  
Bal Bhadra Misha  
Krishna Gopal Nandi  
Mrinmay Biaswas  
Pinakee Dey  
Rakesh Kumar  
Dr. S. C. Das  
Dr. Samrat Basu  
Sandeep Kr. Bose  
Sonali Kadam  
Sucheta Nandi  
Susmita Dasgupta  
Vijay Kr. Singh

ALAK/F-18/2017-18

Date: 30.01.2018

To,  
The Deputy Commissioner of Police, *Airport Division*  
Bidhannagar City Police  
New Town, Rajarhat  
Kolkata - 700161 156

Sub: Speed breaker required on Street no 674 in front of our Complex

Sir,

We feel it appropriate to bring it to your kind notice that street no 674 is becoming very dangerous for pedestrian to walk safely on the road. Every day highly overloaded trucks carrying sand, stone chips, Cabs and Racing bikes moves in high speed putting threat to lives and properties of residents. Both sides of the road are congested due to the parking of commercial cabs and vehicles parked in the road side Garage for repairing purpose. Due to the Parking of vehicles on both sides of the road and fast moving vehicles we do not find a safe walk way for daily commute of residents of the locality on **Street no.674**.

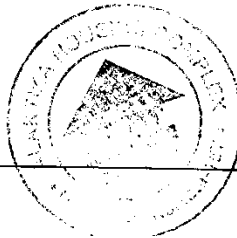
In view of above it will be highly appreciated if **speed breakers** can be installed in front of our gates so that the speed of the vehicles can be reduced and we feel little safe while coming on the street. This act will prevent happening of any untoward incident in future. Anticipating your immediate favourable action in this regard.

Regards.

*Debnath*  
(K.D.Debnath)  
President

*A.K. Gupta*  
(A.K.Gupta)  
Secretary

Content Received  
Not Verified  
Adak SF-01/09/18  
DCP - Airport Division Office  
BDN PC





**Site Completion Report of ALAKTIKA HOUSING COMPLEX from AkzoNobel**

Site Name	Location and Address
<b>ALAKTIKA HOUSING COMPLEX</b>	<b>AkzoNobel</b> NewTown,Kolkata-700161

**Details of Project:**

Painting Surface, System Specification	Alkali Bloc Primer + Weather shield Ultraclean		
Applicator/Painting Contractor	Mintu Sengupta		
Post painting check on different exterior surface area	Critical check	Specification	Observation
	Any algae/fungus/plant growth on vertical & horizontal areas	Cleaning of areas with algae and fungus	All fungi & algae growth cleaned. No visible Algae and fungal sign after Painting
	Shade fading	Nil	Nil
	Wet adhesion with thumb rubbing	No colour on thumb	OK
	Powder on hand Rub	Nil	Nil
	Dry Adhesion with nail scratch	No Peeling	No Peeling
	Opacity	Satisfactory	Satisfactory
	Shine on wall	Satisfactory	Satisfactory
Paint System Applied	One coat of Alkali Bloc Primer +Two coats of Weather Shield Ultraclean		
Date of commencement	6 <sup>th</sup> December 2016		
Date of completion of Painting	25 <sup>th</sup> December 2017		
Company Representative	Surajit Mukherjee AADM, Kolkata	Mr. Ashok Kumar gupta	
& Customer/Customer's Representative	Shambhu Chatterjee AADM, Technical	Secretary	

**Remark:**As inspected, the Quality of Paints from AkzoNobel, done by the Contractor, Mintu Sengupta, is up to the mark.

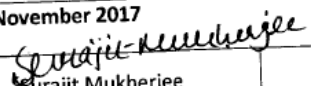
15.12.17



**AkzoNobel**  
**Site Completion Report of ALAKTIKA HOUSING COMPLEX Block-D1+D2+D3 from**  
**AkzoNobel**

Site Name	Location and Address
<b>ALAKTIKA HOUSING COMPLEX</b>	NewTown,Kolkata-700161

**Details of Project:**

Painting Surface, System Specification	Alkali Bloc Primer + Weather shield Ultraclean		
Applicator/Painting Contractor	Décor & Décor(Tapas Saha)		
Post painting check on different exterior surface area of Block D1+D2+D3	<b>Critical check</b>	<b>Specification</b>	<b>Observation</b>
	Any algae/fungus/plant growth on vertical & horizontal areas	Cleaning of areas with algae and fungus	All fungi & algae growth cleaned. No visible Algae and fungal sign after Painting
	Shade fading	Nil	Nil
	Wet adhesion with thumb rubbing	No colour on thumb	OK
	Powder on hand Rub	Nil	Nil
	Dry Adhesion with nail scratch	No Peeling	No Peeling
	Opacity	Satisfactory	Satisfactory
	Shine on wall	Satisfactory	Satisfactory
Paint System Applied	One coat of Alkali Bloc Primer +Two coats of Weather Shield Ultraclean		
Date of commencement	6 <sup>th</sup> December 2016		
Date of completion of Painting	15 <sup>th</sup> November 2017		
Company Representative & Customer/Customer's Representative	 Surajit Mukherjee AADM, Kolkata  Shambhu C Ray AADM, Technical	Mr. Ashok Kumar gupta  Secretary	

**Remark:**As inspected, the Quality of Paints from AkzoNobel, done by the Contractor, DECOR & DECOR, is up to the mark.

## 14. Important Telephone Numbers

<b>Association</b>	<b>Landline</b>	<b>Mobile</b>	<b>Intercom</b>
Office	40620274 / 25266969	7595044405	200
Security Gate		7595044401	100
Facility Manager		7595044403	201
Water / Electricity		7595044402	202
Gate No-5		7595044404	203
<b>Hospitals</b>			
IPGMER SSKM Hospital		- 22041100	
R G Kar Medical College		- 25557656	
Calcutta Medical College		- 22123741/3853	
Institute of Child Health		- 98308 97576/9433895019	
Apollo Gleneagles Hospital		- 23203040/2122, 1066	
Charnock		- 40500900	
Zoom Healthcare		- 25708428	
AMRI Salt Lake		- 66147700/66063800	
Columbia Asia		- 39898969	
Ohio Heart Hospital		- 6602 6602	
Tata Medical Center		- 6605 7000	
<b>Blood Bank</b>			
Central Blood Bank		- 23510619/ 20	
Medical College		- 28640392/9934208632	
Association of voluntary blood donor's Association		- 22271022	
<b>Ambulance</b>			
		- 102	
<b>Police / Fire Station</b>			
POLICE HELPLINE		- 100	
NEW TOWN POLICE STATION		- 23246076	
P.S.In-Charge, NEW TOWN POLICE STATION		- 9073343335	
Cyber P.S.		- 2359-5589	
Women P.S.		- 2367-0006 / 8017995003	
BIDHAN NAGAR POLICE CONTROL ROOM		- 2335-8788 / 2341-0465/ 2335- 1287 (F) / 8336973500	
BIDHAN NAGAR POLICE TRAFFIC CONTROL		- 2324-0053 / 9051213100	
FIRE HELPLINE		- 101	
BIDHAN NAGAR FIRE SERVICE		- 2357 5293/ 8584027198/199	
FIRE STATION HEAD QUARTER		- 2252 2222 / 8584027148	
NATURAL DISASTER MANAGEMENT FORCE		- 2262362	
WBSIEDCL		- 23372885	
<b>Gas Agencies</b>			
Indane			
Uttarayan Gas Service		- 25727656	
Green Indian		- 25730542	
Gopalpur Indane		- 25195168	
Emergency Call Centre		- 1906 / 9874026702, 9007106111	
Megacity Bharat Gas		- 25707895	
HP Gas		- 25700808	